

INTERVIEW \_\_\_\_\_

APPOINTMENT \_\_\_\_\_

**Return this form to:** City Clerk  
City of Northville  
215 W. Main Street  
Northville, MI 48167

# APPLICATION FOR SERVICE ON A BOARD OR COMMISSION

## GENERAL INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PH \_\_\_\_\_ CELL PH \_\_\_\_\_

EMAIL \_\_\_\_\_

## AREAS OF INTEREST

I AM INTERESTED IN SERVING ON THE FOLLOWING COMMISSION(S) \_\_\_\_\_

*Please refer to the attached table for a brief overview of city boards and commissions.*

## CHARTER REQUIREMENTS

The City Charter provides for certain requirements of a person appointed to a board or commission. If you have any questions contact the Clerk (248-349-1300).

ARE YOU REGISTERED TO VOTE IN THE CITY OF NORTHVILLE? \_\_\_\_\_ *yes* \_\_\_\_\_ *no*  
(City Charter requires that members of certain Boards/Commissions be a registered voter in the City of Northville)

WHEN DID YOU BECOME A RESIDENT OF THE CITY OF NORTHVILLE? \_\_\_\_\_  
(month and year)

(In order to be considered for an appointment, City Charter requires that Board/Commission members be a resident of the City for at least 2 years prior to the day of their appointment)

ARE YOU IN DEFAULT TO THE CITY OR TO ANY OTHER GOVERNMENTAL UNIT OF THE STATE?  
\_\_\_\_\_ *yes* \_\_\_\_\_ *no* (i.e. delinquent property taxes or water bill payment) *If you answered YES, please attach an explanation.*

ARE YOU A CHILD, GRANDCHILD, PARENT, GRANDPARENT, BROTHER, SISTER, HALF BROTHER, OR HALF SISTER OF: ANY CITY ELECTIVE OFFICIAL OR HIS/HER SPOUSE, OR THE CITY MANAGER AND HIS/HER SPOUSE? \_\_\_\_\_ *yes* \_\_\_\_\_ *no*  
*If you answered YES, please attach an explanation.*

**ADDITIONAL INFORMATION**

Briefly summarize the following:

**EDUCATION**

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**EMPLOYMENT**

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**CIVIC INVOLVEMENT**

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**Have you attended a meeting or meetings of the board/commission of your interest?\_\_\_\_\_**

**If yes, approximate date(s) of attendance \_\_\_\_\_**

**Explain why you want to serve on the board(s) or commission(s) you have indicated.**

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*I hereby affirm that the above information is true and complete to the best of my knowledge and belief.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Upon completion, please submit to the City Clerk, City of Northville, 215 W. Main St., Northville, MI 48167. All applications will be kept on file for a period of 24 months and may be renewed at the applicant's request. When a vacancy occurs on a board or commission, the City Council Selection Committee will review all current applications, will interview prospective applicants, and will make a recommendation to the City Council for appointment.

City of Northville Boards Commissions

BOARD/COMMISSION CONTACT # (248)	COMPOSITION	PURPOSE	TERM	MEETINGS*	
			YRS	DAY	TIME
<b>ARTS COMMISSION</b> 349.0203	5 - 15 members, no less than 2/3 of members from city, township, school district	To encourage, develop, and promote activities in all fields of art.	3	2nd Wed	7:00 PM
<b>BEAUTIFICATION COMMISSION</b> 344.1733	9 - 18 members, from city and township	To work with City Council and local businesses to encourage the attractiveness of public and private property.	3	1st Monday	8:30 a.m.
<b>BOARD OF REVIEW</b> 349.1300	3 city residents & 1 alternate (A majority of the members must also own property in the City - All must be registered voters in the City)	To review tax assessment appeals.	3	March, July, December	TBD
<b>BOARD OF ZONING APPEALS</b> 449.9902	7 members plus 2 alternates, all city residents	To consider appeals for variances and exceptions from the City Zoning Ordinance.	3	1st Wed	7:30 PM
<b>BOCA APPEALS BOARD</b> 449.9930	5 members, including the City Engineer, and 4 city residents	To review appeals to provisions of the building code or an interpretation of the building official	5	as needed	
<b>BUILDING AUTHORITY</b> 449.9905	3 members, including the City Manager, City Engineer, and 1 city resident	To establish policy and administer city bonded construction projects.	6	as needed	
<b>DOWNTOWN CITIZENS DISTRICT COUNCIL</b> 349.1300	Not less than 9 members from the DDA district having 100 residents or more	To advise DDA and Council in the adoption process of development, or tax increment plans within the district.	3	as needed	
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b> 349.0345	No more than 11 members including the Mayor. A majority shall be persons having property interest in downtown district; one member shall be a resident in downtown district	To establish policy and administer the Downtown Development District.	4	3rd Tues	8:00 AM
<b>ECONOMIC DEVELOPMENT CORPORATION</b> 449.9905	8 members, including the City Manager and 7 city residents	To identify and apply for federal grant monies.	6	as needed	
<b>HISTORIC DISTRICT COMMISSION</b> 449.9902	7 members, including the Mayor or alternate selected by Mayor, and 6 city residents (2 members must reside in District & 1 must be architect or builder)	To review exterior architectural changes and additions within the Historic District.	3	3rd Wed	7:00 PM
<b>HOUSING BOARD OF APPEALS</b> 449.9902	5 members, all city residents	To consider appeals from a decision of a city official re: to City Code, Article IX, Housing.	3	as needed	
<b>HOUSING COMMISSION</b> 349.8030	5 members, all city residents	To establish policy and administer programs.	5	2nd Wed	6:00 PM
<b>LIQUOR LICENSE REVIEW COMMITTEE</b> 449-9905	2 members of City Council and 1 City resident that does not hold a liquor license or have a financial or vested interest in a liquor lencese or liquor establishment	To review liquor license applications and make recommendations to the city council under the Liquor Management Ord.	2	as needed	
<b>NORTHVILLE SENIOR ADVISORY COMMISSION</b> 349.4140	9 members, including 3 city and 3 township residents, one member at large, 1 representative from Schoolcraft College, and 1 School Board representative	To advise the Senior Citizen Program.	3	3rd Thu	1:00 PM
<b>PARKS AND RECREATION COMMISSION</b> 349.0203	6 voting members, including City Mayor or Mayor Pro Tem and one other City Council member; Township Supervisor and two other Township Trustees; and one member from the Northville Board of Education.	To oversee Parks and Recreation Department budget and operations; establish related policies; plan for long-term parks and recreation needs; and make recommendations to City and Township for investments in facilities or expanded operations.	indefinite	4th Fri in Jan, Mar, May, Jul, Sept, Nov	6:30 PM
<b>PLANNING COMMISSION</b> 449.9902	9 members, all city residents	To review multi-family and commercial development; to recommend planning policy; and to review and recommend changes to ordinance.	3	1st & 3rd Tue	7:30 PM
<b>YOUTH ASSISTANCE COMMISSION</b> 344.1618	7 members, including 3 city and 3 township residents, City Council liaison, Township Board liaison; and a NPS appointee	To advise the Youth Assistance Program.	2	2nd Tue	8:00 AM