



Date Submitted: _____



Be a pART of it!

The Northville Art House, nestled in the heart of the historic district of downtown Northville, is bringing cultural excitement and education to the Northville community! Art in our community adds vibrancy to our area and the mission of the Art House is to provide cultural enrichment to all who live, work and visit here.

The Art House is not just for artists, it is a community-wide effort that needs your support! The Art House is managed by a small staff and a passionate group of volunteers committed to providing art and cultural programs to Northville area residents and the surrounding communities. Please consider volunteering with us by filling out the below information and letting us know if you would like to be a pART of this group! Thank you!

Name: _____

Address: _____

Telephone: _____ **Alt.Phone:** _____

E-mail: *(very important for timely notification and to reduce our postage costs!)*

Here's how I would like to help the Art House and our community! . . .

Art House Store

- Occasionally we need a volunteer to help with Store duties, including making sales and assisting with inventory. Current store hours are Thursdays through Sundays from 1:00 to 5:00 p.m. and every monthly First Friday from 5:00 to 9:00 p.m. We need people who are comfortable handling cash transactions and can work independently; training will be provided by our Store personnel. Must be comfortable with retail work, handling money, and interacting with customers.

Donor

- Monetary donations are always appreciated!

Exhibition Committee

- Our current committee plans a yearly exhibit schedule. Duties include accepting art work, hanging/displaying artwork, take down and clean up, staffing during opening nights (generally the first Friday of each month), reception help and various tasks as required (programs, labels, communications). Monthly meetings are held to assign tasks and brainstorm ideas. Time commitment ranges from about 4-6 hours per month.

Fundraising/Sponsorship Opportunities

- If you have experience in this, please help!

Grant Writing

- If you have experience in seeking and writing grants, please help!

Holiday Show

- We hold an annual holiday show featuring the work of local artists. This event starts in November and continues through December. Committee work typically begins in August. Tasks include mailings, inventory take in, set up and tear down of show, clean up, staffing and sales during show hours, reception help and other tasks as necessary. Event is managed by Store personnel.

Marketing

- All of our events need publicity and marketing to be successful. If you have graphic design experience, please consider helping with our ever growing need to publicize and promote our activities through attractive informational brochures and flyers.

Programming/Education

- One of our goals is to offer more lectures and educational workshops/classes for artists and the general public. We welcome ideas, resources and assistance with such programs.

Student Art Show

- This is an annual event held for Northville Public School students in the early Spring and is coordinated with several downtown galleries as an Art Walk. Help is needed with jurying, art work distribution, hanging artwork at the Art House and tear down, staffing during the opening reception program, labels and other tasks as necessary. Event is managed by Exhibit Committee.

Summer Art Fair

- This is our major fundraiser held in June. A committee is needed to assist with jurying, mailings, staffing NAH booth during event, providing artist brunch Saturday and Sunday mornings, updating mailing list by attending other art fairs and other tasks as necessary. Event is managed by Art House Director.

Miscellaneous

- Distributions/Mailings
- Teacher (*please be specific:* _____)
- Lecturer (*please be specific:* _____)
- List any other talents or skills in which you could support our organization:

- Renovation or occasional cleaning (we are always trying to improve our surroundings!)

Thank you for your time and support.

Please return this via mail to:

Northville Art House, 215 W. Cady Street, Northville, MI 48167

OR email information to: info@northvillearts.org

Questions?? Leave a message at 248-344-0497

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