

NORTHVILLE ARTS COMMISSION

The Regular Commission Meeting
November 11, 2015; 7:00 p.m.

MINUTES

Roll Call:

Joanne Bandoni	Jennifer Helner	Elizabeth Oliver
Ellen Bennett	Mark Kassa	Sue Taylor
Lesa Buckland	Linda Liedel	

Staff: Abbey Wright-Geddes, Liz Carter

Guests: Nancy Darga, Northville City Councilwoman liaison; Julie Woodard, art instructor

Call to order: 7:05 p.m.; Quorum established .

Approval of Minutes: For October 14, 2015 minutes. First - Joanne B; 2nd - Mark Kassa. Approved by unanimous voice vote.

Officer Reports

Chairperson -

First Friday - kudos for another very successful First Friday with over 200 attendees and encouraging sales. This is our first show where all artists applied online.

Financials:

Revenue as of 10/31/15 is \$19,839.44; expenses are \$28,518.14 resulting in a negative balance of \$8,678.70. Based on past history of revenue from Arts & Acts at the end of our fiscal year, we are on trend with our projections from the first third of the fiscal year to end the fiscal year with a positive fund balance. Staff is continuing emphasis on revenue generation through classes, events and grants.

Budget amendments presented, discussed and passed with Joanne B; 1st and Mark K; 2nd. Passed by unanimous voice vote. This is part of our quarterly budget adjustment.

Committee Reports

Exhibits (next meeting November 18, 7 pm.

Fundraising/Events: Basket Raffle – sales are behind previous years. \$512.00 so far in tickets. Reception for contributing businesses was sparsely attended.

Bylaws Committee is hoping to present recommendations by the committee at our January meeting . Hopefully the committee will meet soon

Other Business:

501C3 Board Update annual Member Meeting tentatively planned for February 26, 2016 with another possible date of March 4, 2016. Arts & Acts for summer 2016

discussed. Possibility of expanding to Wing Street is probably not feasible. Probability of increasing number of booths for Arts & Acts. Friends now has \$5,000.00 available.

Much discussion concerning possible fund raising projects to offset reliance on grant money and smaller fundraisers such as the raffle baskets. Naming opportunities (eg; for gallery, classroom, student show, etc.), gallery chair donations, memorial gifts, endowments, etc; are all possible revenue generating programs that might be worth looking into. Abbey will be calling a fundraising committee together.

Administrative Report: Halloween Trick or Treat - to continue yearly.

Small Business Saturday 11/28 at the Art House from 10 - 3 pm. Clothing, jewelry, etc. from Art Wear Detroit Urban Design will be featured. Our Store and the Gallery with Small Works show will be open as well. Volunteers needed.

DIA lecture on 11/21 @ 1 pm with docent Maureen Matta. Subject: Diego Rivera. Suggested donation: \$5.00.

Paint & Pour at the WOK-Asian bistro on 12/9 from 7 pm - 9pm. Contact Art House or WOK for details.

Store Update -Erin has set up a very helpful binder for procedures for sales with examples. Colleen is developing a new brochure for classes. All classes will be on line by 12/01/2015

Julie Woodard, art instructor will be in Belgium for six months - returning June 30, 2016. Two other of our instructors - Amber and Jennifer will be picking up her classes.

Congratulation to our liaison, Nancy Darga for her reelection to the Northville City Council.

Sue Taylor has graciously invited the Commission to a Holiday gathering at her home on 12/09/2016 at 6:30pm.

Adjournment: 8:30 p.m.

Announcements

*Next NAC Meeting: January 13, 2016. No Meeting in December.

*Volunteer Needs:

Girls Night Out, November 13

Food/Drink: Lesa Buckland

5:30-7:30 (Set up): Mark, Ryan, Bob T, Bill L,

7:30-9:30 (Clean up & **Lock up**): Mark, John Carter, Joanne B. Chris Jett

First Friday, December 4

Food/Drink: Lesa Buckland

5:30-7:30 (Set up): Liz Oliver, Dawn K.,

7:30-9:30 (Clean up & **Lock up**): Ellen Bennett, Jennifer H.

Minutes approved January 13, 2016.

Respectfully submitted,

Elizabeth S Oliver