

**NORTHVILLE ARTS COMMISSION**  
The Regular Commission Meeting  
April 13, 2016; 7:00 p.m.

**MINUTES**

**Roll Call:**

|                |                 |                  |
|----------------|-----------------|------------------|
| Joanne Bandoni | Jennifer Helner | Elizabeth Oliver |
| Ellen Bennett  | Mark Kassa      | Sue Taylor       |
| Lesa Buckland  | Linda Liedel    |                  |

**Others & Guest Introductions**

**Staff:** Liz Carter, Events Chair; Janet Bloom Events Chair;

**Guests:**

**Call to order:** 7:07.; Establish quorum

**Approval of Minutes:** For March 9, 2016 minutes. First - Joanne B; 2nd - Linda L; Approved by unanimous voice vote.

**Officer Reports**

Chairperson - discussed moving Arts & Acts from June to a later summer date. Doing so would help our budget outcomes each year. A survey was suggested.

Janet Bloom was introduced as Special Events Coordinator. She will be replacing Liz Carter.

A new Epson (\$700.00) projector was donated to the Art House for classes and exhibits.

Detroit Performs on PBS will be filming at the Art House on April 22nd. The programs airs on Tuesdays at 7:30 pm.

Financials - Budget approval by Council is April 14. Budget amendments for fiscal 2016- 2017 at that time will be presented and approved by Northville City Council.

**Committee Reports**

Personnel - Colleen's job description to be updated. Ellen, Abbey, Colleen and Joanne will be on the committee. One goal is to clarify Colleen's assistance to the exhibit committee. Sue & Joanne met earlier in the week to discuss and clarify administrative support to the exhibit committee which includes First Fridays , food, publicity and sponsors.

Exhibits Committee next meeting April 20, 7:00 p.m.

Bylaws Committee – Final approval –The completed Bylaws were presented. Motion by First - Joanne B; 2nd - Mark K. Passed by unanimous voice vote.

**Other Business:**

501C3 Board Update - Plans are in the works for the first meeting.

Fundraising Projects- May 21st from 12 noon until 4 pm.at the Northville Winery with Mark K; doing the food, adult and kid's crafts and plein air artists.

Ellen is working on the postcard design for Arts & Acts.

We are all encouraged to Like and Share the Art House on our Facebook accounts. The Art House will not be participating in Girl's Nite Out this spring.

Store & classes- Amy Foster is returning for her third year with her anatomy class. The class is full.

Colleen has produced a new and beautiful brochure for the classes. Thornton Creek classes are doing very well.

The Art House has hosted two Girl Scout events and three birthday parties.

Sue is asking for assistance in downloading publicity for our exhibits. This consists of formatting our press releases to online media sources.

Business Showcase, March 19 – "Taste of Northville" was not as well attended this year. The Art House had two raffle drawings which were successful. We also collected the names and emails from the raffle for mailings.

**Adjournment: 8:14 p.m.**

**Announcements**

\*Next NAC Meeting: May 11, 2016, 7:00 p.m.

\*Volunteer Needs:

May First Friday May 6, 2016: Annual Student Show. Sponsor: Northville Art Gallery

Food/Drink: Lesa Buckland

5:30-7:30 (Set up): Jennifer H., Liz O., Bob W.

7:30-9:30 (Clean up & **Lock up**): Jennifer H., Pat Adams, Nancy Pilon

Minutes approved. May 11, 2016.

Respectfully submitted,

*Elizabeth S. Oliver*