

City of Northville
Board and Commission Selection Committee
March 21, 2016

Call to Order

The meeting of the Board and Commission Selection Committee was called to order at 7:00 p.m. at the City of Northville Municipal Building – Council Chambers, 215 W. Main Street, Northville, Michigan, 48167.

It was noted that Councilmembers Marilyn Price and Jim Allen were present. Also present were City Clerk Dianne Massa and Applicant Elizabeth Zaenger. There were no citizens present.

Public Comments

None

Review Minutes

The minutes of December 21, 2015 were reviewed and no changes were requested.

Board and Commission Applicant Interviews

Elizabeth Zaenger (Board of Review – Alternate Member). Discussion and questions focused on:

- Resident of City since January 2016. Previously, she lived in the Township.
- Review of education and employment background.
- Has appeared before the Board of Review. Also voiced her interest in real estate and property assessments.
- Review of the Board of Review meeting schedule. Ms. Zaenger has a flexible schedule that would accommodate the BOR meeting schedule (most meetings are held during the work day).
- Discussion of the City Council attendance requirement for board/commission members. It is expected that board members attend at least 75% of the scheduled meetings.
- It was explained that the BOR would like the Alternate Member to attend all meetings so that they have heard the appeals and information first-hand. This is critical to making an informed decision if a Regular Member is unable to attend a deliberation meeting.
- Questions on the appeals process as it pertains to the BOR deliberations.
- Provided Assessor contact information. The Assessor is willing to meet with interested BOR applicants to explain the role of the BOR and methods used to assess property.

Discussion and Recommendation:

The Committee concurred Elizabeth Zaenger would be recommended for appointment to fill the vacancy on the Board of Review/Alternate Member.

There being no further business, the meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Dianne Massa
City Clerk

Approved as submitted: 05/02/2016