

**City of Northville**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**May 19, 2014**

Mayor Johnson called the meeting to order with the Pledge of Allegiance at 7:30 p.m. in the City of Northville Municipal Building, City Council Chambers, 215 W. Main Street, Northville, Michigan, 48167.

**ROLL CALL**

**Present:** Mayor Christopher Johnson, Mayor Pro Tem James Allen, Councilmembers Nancy Darga, Sam Ekong, and Ryan McKindles

**Absent:** None

**Also Present:** City Manager Patrick Sullivan, City Clerk Dianne Massa, Director of Public Works James Gallogly, Finance Director/Treasurer Sandi Wiktorowski, Police Chief Gary Goss, Northville Township IT Director Shaun Nicoloff, Planning Consultant Don Wortman, reporter from Northville Record, and 17 citizens

**PRESENTATIONS**

**A. Citizens Comments** None

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Motion Darga, seconded by Allen** to adopt the agenda and consent agenda as presented.

Approve City Council Minutes of:

- Special Meeting of April 28, 2014

Receive Bills List: Checks #87995 to #88104, EFT #500168

Receive Board and Commission Minutes:

- Beautification Commission: 10/7/13, 4/7/14

- Downtown Development Authority: 2/18/14, 3/18/14

Receive Departmental Reports:

- Youth Assistance: 5/14

Board and Commission Appointments: None

Request to Place Ribbons / Turn the Town Teal / Ovarian Cancer Awareness / August 17 – September 10, 2014

Special Event Request / Talent for the Title / June 7 and 14, 2014

Amendments to the Fees, Fines and Penalties Schedule

Proclamation / 50th Anniversary / Northville Historical Society

Proclamation / 50th Anniversary / Northville Chamber of Commerce

**Motion carried unanimously.**

## **PUBLIC HEARINGS**

### **A. Fiscal Year 2015 Budget**

In accordance with City Charter, the Northville City Council was presented with the proposed fiscal year 2015 budget at the first meeting in April 2014. The proposed budget and five-year financial plan were subsequently reviewed in detail at two special budget study sessions in April.

In accordance with City Charter, the public hearing notice and notice of availability of budget were published in the Northville Record on May 8, 2014. The complete budget document has also been available on the City's website since that date. Section 8.4 of the City Charter requires that the City Council adopt a budget by the third Monday in May each year.

The City Manager's Budget Message beginning on page I-1 of the budget document provides a comprehensive analysis of the proposed budget. The FY2015 General Fund budget has been balanced without the use of fund balance. The general operating millage will remain at 13.5864 mills. The street, drainage, and sidewalk improvement millage will decrease to 1.7620 mills.

Public hearing opened at 7:33 p.m. No comments. Public hearing closed at 7:33 p.m.

**Motion Allen, seconded by McKindles** to adopt the FY 2015 budget resolution as presented. **Motion carried unanimously.**

The Mayor commended the Finance Director on obtaining the Certified Finance Officer certification and presented her with a certificate.

## **RESOLUTIONS**

### **A. Resolution of Support for Personal Property Tax Reform**

The Michigan Municipal League is encouraging its members to support the August 5, 2014 ballot proposal, which would complete much needed reform to the State's personal property tax. The MML is part of the Strong and Safe Communities coalition that is supporting the ballot question.

Local governments in Michigan have struggled with unstable funding needed to provide services, including essential services like police, fire, ambulances, schools and jails. Michigan businesses have struggled with an uncompetitive tax on their business, while small businesses and manufacturers power our economy and are the largest contributor to job growth in Michigan. No other state in the region taxes business equipment in the same the way Michigan does and most of those states do not tax it at all. This makes Michigan significantly less competitive when it comes to job creation and business investment.

With bipartisan support, the Michigan Legislature has voted to reform the antiquated personal property tax to help increase Michigan's competitiveness with other states and remove an onerous tax that will allow more business investment and create more jobs while providing a stable revenue source for local communities. This is not a constitutional amendment; however, the state constitution requires Michigan voters to approve certain changes in local taxes. The proposal will make Michigan more competitive, which will help local communities to attract more businesses and talent and create local jobs.

City Council Comments and Discussion: Additional explanation was given pertaining to the formula to be used to return lost revenue to the City. It was also noted that if the ballot measure fails, the City would lose revenue and not be reimbursed at all. Failure of this ballot measure could place some communities into immediate bankruptcy.

**Motion Darga, seconded by Allen** to adopt the resolution in support of reform to the state’s personal property tax. **Motion carried unanimously.**

## **NEW BUSINESS**

### **A. Hosted Telephone Communications Solution**

The City has always utilized AT&T (or its predecessors) as its telephone carrier. In addition, since 1997 the current telephone system has been supported by Allied Communications. The current hardware, which includes two computers and the telephones, are over 17 years old.

Since the current hardware has exceeded its useful life, a committee was created to interview potential vendors of telecommunications providers. This committee included the Finance Director, City Clerk, Parks and Recreation Director, City Manager’s Administrative Assistant, and the Northville Township IT Director. Six vendors were selected to provide a presentation of their company, equipment, and solutions. Four of those vendors were asked to prepare proposals. Sealed bids were not sought as each system is unique and preparing specific criteria would have been extremely difficult without the assistance of the providers themselves.

There are two different options for telephone systems: on-premise or hosted solution. Various factors were considered in deciding which solution would work best for the City. Those factors included cost, disaster recovery, obsolescence, scalability, control, call quality, and security.

The Committee unanimously agreed that a hosted environment was the preferred choice. Advantages of a hosted solution include the following:

- No equipment to purchase
- Hosted environments provide for improved redundancy and disaster recovery
- Service provider applies all the patches and software upgrades
- Ability to contract or expand system as required
- Simplify software management
- More calling features
- Unlimited call lines

The following vendors submitted proposals.

- Clear Rate Communications – hosted solution
- Star 2 Star Communications – hybrid solution
- Telecom Technicians, Inc. – on-premise solution
- Inacomp TSG – on-premise solution

Since the hosted solution was the unanimous choice by the Committee, Clear Rate Communications was selected as the recommended vendor. Clear Rate’s solution would replace AT&T as the carrier and TDS as the internet service provider. Clear Rate is the current provider for the downtown WIFI system.

The combined cost for the local and long distance service, internet service, and hardware maintenance for all City buildings, excluding Allen Terrace, was \$60,978 in FY2013, or an average of \$5,082 monthly. In February 2014, the contract with AT&T expired which caused the carrier costs to almost double.

Clear Rate's proposal would be \$2,339.51 monthly for the first 60 months which is a 54% savings over FY13 costs. This cost includes unlimited local and long distance telephone and internet service as well as the cost of purchasing the phones spread over a five-year period. After the contract expires, it would change to a month-to-month service at approximately \$1,600 per month for just the ongoing telephone and internet service. The phones would be paid for and owned by the City.

The agreement with Clear Rate is identical to the one reviewed by the City Attorney at the time of the downtown WIFI implementation this fiscal year.

City Council Comments and Discussion: Further explanation was given pertaining to the advantages of a hosted system. It was noted that the phones will be owned by the City. In the event Clear Rate can no longer provide the hosted telephone system, the City can move to another company, without incurring a large capital expenditure.

**Motion McKindles, seconded by Darga** to waive the sealed bid process and award the hosted telephone communications solution to Clear Rate Communications at the monthly rate not to exceed amount of \$2,339.51 for a term of 60 months and authorize the Finance Director to sign the agreement on behalf of the City. **Motion carried unanimously.**

## **B. Public Improvement Fund Commitments**

Racetrack breakage funds (in excess of the cost of police and fire department service provided at the racetrack) are recorded in the Public Improvement Fund. Over the past decade, those funds have mostly been used for capital outlay and construction-related activities.

Typically the discussion about commitment of the breakage funds occurs after the fiscal year-end in which they are received. However FY2013's remaining breakage funds of \$128,712 were to remain uncommitted until projects were identified. In addition, five projects utilizing breakage are complete with funds remaining.

It was requested that the Northville City Council consider allocating \$128,712 of FY2013 breakage funds for the following projects:

### **Mill Pond Dam Improvements**

Every five years the City is responsible for performing an inspection of the Mill Pond Dam by a professional engineer. Last performed in 2010, the City was informed that the Dam had an overall condition rating of "FAIR." There were no apparent structural deficiencies found, but it was recommended that the City address the surface concrete on both the left and right abutments, which is in poor condition, spalling and crumbling.

Currently the abutment deterioration appears to be on the surface only, so repair is still possible. At that time, based upon the measurements taken at the time of the dam inspection, the estimated repair costs, including the cost of engineering design, permitting and construction oversight was expected to be \$90,000. In 2012, City Council committed \$90,000 of FY2011's breakage revenue for this project. Current estimates are now at \$170,000. Therefore an additional \$80,000 is required.

### **Municipal Building Improvements**

The municipal building was renovated in 1998. Since that time, very little improvements to the building have been required. As the building is aging, improvements such as a roofing, carpeting, painting, front entrance sign, windows, furnishings, and lighting upgrades will be required. There is currently \$432,000 set aside for such improvements.

In addition, there are five projects previously funded with racetrack breakage that are complete, which have \$373,871 in funds remaining. It was requested that City Council consider reallocating those funds to future Municipal Building Improvements. Those closed projects are listed below.

- Emergency Siren Warning Activation \$ 850
- Mill Pond Repairs Evaluation \$ 2,165
- Repairs to City Entrance Signs \$ 1,464
- City Hall HVAC \$119,392
- General Fund Operations \$250,000

**City Council Comments and Discussion:** It was requested that during the dam rehabilitation project, the exposed sanitary sewer line (downstream from the dam) be looked at as well.

**Motion McKindles, seconded by Allen** to commit \$128,712 of the remaining FY 2013 breakage funds for the following projects.

- Mill Pond Dam Improvements - \$80,000
- Municipal Building Improvements - \$48,712

Also that the \$373,871 in funding for closed-out projects be reallocated and committed for Municipal Building Improvements. **Motion carried unanimously.**

### **C. Special Event Request / Victorian Festival**

The City has received a Special Event Application from the Northville Chamber of Commerce to conduct the 26th Annual Victorian Festival September 12 – 14, 2014. The following was noted as pertinent to the request.

- The Victorian Parade will stage on Cady in the Community Center/Board of Education parking lot at 5:30 p.m., this lot will need to be posted and closed at 5:00 p.m. This lot will reopen at 7:00 p.m. Participants will use the parking lot and along Cady to First Street. The parade will proceed East on Cady, North on Wing, West on West Main, North on Linden, East on Dunlap, South on Hutton, West on Mary Alexander Court, South on Center, West on Cady and return to the parking lot.
- The following streets will be closed beginning at 10:00 a.m. on Friday, September 12<sup>th</sup> and re-open at 7:00 p.m. on Sunday, September 14<sup>th</sup>: Center Street from Mary Alexander to Dunlap, and Main from Wing to Hutton. On Thursday, September 11<sup>th</sup>, “No Parking” signs will be posted on streets to be closed the following morning. Vendors will need to be situated to allow the passage of emergency vehicles.
- The open space behind City Hall will be used for the Victorian Saloon. Set up will begin on Monday, September 8<sup>th</sup>. The saloon will be open on Friday, September 12<sup>th</sup> from 5:30 p.m. until 10:30 p.m. and Saturday, September 13<sup>th</sup> from 6:00 p.m. until 10:30 p.m. A stage, tables and chairs, lighting, and a dumpster will also be placed in the area. A beer garden will be set up in Town Square and will operate from noon until 5:00 p.m. on Saturday and Sunday only. At both locations, beer, wine, soft drinks, and water will be sold. Entry to each area will be restricted to

adults, with minors allowed entry when accompanied by an adult. Security will be checking identification and using wristbands to confirm I.D. verification. All mandated guidelines as outlined by the MLCC will be adhered to. Food vendors will be utilized.

- Music will be provided throughout the festival, will stay within the City's noise ordinance, and end before 11:00 p.m.
- Tulle and Victorian Festival Banners may be used to decorate the clock and Town Square. DPW will be consulted for recommended installation.
- Ryde Park will be set up at Northville Downs. An electrical permit must be pulled for kiddie rides and inspections must be completed prior to operation.
- Horse and carriage rides, a lumberjack show with log rolling demonstrations, and a petting zoo will be available during festival hours.
- Food vendors, if using open flame cooking devices, need to have current inspected 3A-40BC extinguishers at their tents, as well as have propane tanks secured to prevent falling over. The carnival rides will also have to have current extinguishers present. As in the past, all areas will be inspected by the Fire Department prior to operation.

All Certificates of Insurance pertaining to this event must name the City of Northville, Northville Township, and Northville Parks and Recreation as additional insured. All insurance certificates and Hold Harmless agreements must be received by August 29, 2014.

**Motion Allen, seconded by McKindles** to approve the request of the Northville Chamber of Commerce to conduct the 26<sup>th</sup> Annual Victorian Festival as outlined above on the condition that all Certificates of Insurance and Hold Harmless Agreements are submitted to the City Clerk no later than August 29, 2014.  
**Motion carried unanimously.**

#### **D. Shared Parking for 410 N. Center Street**

In August 2013, the Planning Commission approved a site plan for a new, two-story building at 410 N. Center Street. The proposed use for the building was to be office and retail. Based on the proposed office and retail uses, it was determined that the building needed 35 parking spaces. The Site Plan was approved with a 37-space parking lot.

In November 2013, the City was notified of the building owner's intent to locate a brew pub on the first floor of the new building. The City responded that the brew pub use would increase the parking requirement and that additional parking would need to be approved prior to occupancy by the brew pub. The building owner subsequently asked for consideration of a shared parking arrangement pursuant to 17.01.13c of the City of Northville Zoning Ordinance.

Provided to City Council were the Parking Strategy, the Business Plan of Operation for the brew pub, the Shared Parking Agreement with 114 Rayson, and the Shared Parking Agreement with 412 N. Center.

City Planning Consultant Don Wortman summarized the building owner's proposed shared parking plans and the Planning Commission's recommendations outlined in his May 15, 2014 memo. Section 17.01.13c of the Zoning Ordinance states that the Planning Commission and City Council consider the Shared Parking arrangement and possible reduction on the following factors:

1. Peak hours of operation for each use.
2. Average/Peak parking demand.
3. Impact of the shared parking on adjacent uses.
4. Written legal evidence of a Shared Parking Agreement.

As the sufficient number of parking spaces hinges on the uses which occupy each tenant space, and the hours of operation of each tenant, future parking demand will fluctuate. It was noted that while the Planning Commission recommended approval of the shared parking agreements, City Council approval is discretionary.

It was noted the City Attorney, City Planning Consultant, and City Manager all recommend some means of dealing with future tenant changes, and changes in hours of operation. The City's attempts to negotiate a separate agreement with the building owner have been unsuccessful. A key difference between the North Center Street Central Business District Overlay District and the Downtown Central Business District is the lack of public parking lots. If, for any reason, the parking provided for 410 N. Center is insufficient, parking overflow will either go to adjoining private parking lots or on the street in the adjoining residential neighborhood. As such, additional precautions must be taken to mitigate the impact of the shared parking agreements on adjacent uses.

The City Manager voiced concern with approving the shared parking agreements between the owners of 410 N. Center, 114 Rayson and 412 N. Center Street unless a separate agreement can be reached which helps to control future tenant mix and hours of operation, and revisions as recommended by the City Attorney and City Planning Consultant are incorporated into the parking agreements. The current parking strategy accommodates the proposed current tenant only and does not account for future tenants, which could put the parking arrangement out of balance. The separate agreement would require the property owner to advise the City of future tenant changes and advise of future changes in hours of operation. The City would have the right to deny if the tenant use does not meet the parking requirements in the agreement. The property owner would need to amend the parking agreement to get more parking spaces before the tenant takes occupancy. The applicant has not incorporated the City Attorney's proposed changes into the agreements. The City Attorney recommended the agreements not be approved by City Council.

Property owner Dwayne White addressed City Council. He explained that the micro brewery would be the only business open after 6 p.m. 412 N Center Street and 114 Rayson are closed after 6 p.m. and their parking lots are available. White believes he has met the requirements of the Planning Commission. A separate agreement with the City requiring him to "check in" when there is a proposed tenant change or change in hours of operation is unreasonable. The City has multiple opportunities to be made aware of tenant turnover and should not issue a certificate of occupancy to a new tenant until the City is certain there is sufficient parking. He is not aware of any additional changes requested by the City Attorney. He also believed that he has met all applicable City codes.

David Marold, 443 Grace Street, complimented the City Manager in ensuring the proposed shared parking agreement would work and last beyond this tenant. He noted that when Northville High School was located on N. Center Street, residential parking in this area was limited to two-hour parking. Now it is all day parking. Marold also spoke of a previous parking agreement between Hillers and 412 N. Center Street that lasted one year. In response, City Council noted that this parking agreement was a private agreement and did not involve the City. Marold also questioned a possible conflict of interest, citing his belief that Wortman was working on behalf of the City and Mr. White. It was explained that Mr. Wortman is the City's Planning Consultant and does not also work for Mr. White. As with all developers, Mr. White has been invoiced for Development Review fees billed to the City by Carlisle/Wortman that pertain to this project.

Kevin DeGroot, owner of North Center Brewing Company, noted that a lot of planning and research was done prior to reaching parking agreements with 412 N. Center and 114 Rayson. A reduction in the microbrewery's weekend hours will be better for the neighborhood. Signage will require a right turn only, which will reduce patron traffic in the neighborhood. Their website will also include information on where to find parking. The microbrewery will not operate as a restaurant. It does not plan to alter its hours of operation as doing so would jeopardize the liquor license. DeGroot chose Northville to locate the microbrewery as it is a community with a great downtown. Extensive research was put into the shared parking agreements. The additional agreement between White and the City puts the landlord in a difficult position. The burden should be on the business to advise the City of any changes in hours of operation. He believed the City was opening itself to a lawsuit. DeGroot also questioned if there is another community that has success in requiring this separate agreement between the property owner and the City.

Joanne Bandoni-Meinhardt, 483 Grace, acknowledged that DeGroot was trying to be neighborhood friendly. Her main concern is the current parking situation with the medical building. Residents have a difficult time trying to get out of their driveways. She asked about any current movement to talk to the area businesses to address directives to have employees park in the neighborhood. The medical building parking lot is not more than half-full at any time of the day, yet employees park on the residential streets. Massive renovations will be occurring at her house and she is also concerned as to where her contractor and its workers will park.

Kurt Meinhardt, 483 Grace, echoed previous comments. He appreciated the attention given to make certain the shared parking would work. Meinhardt questioned if the data is skewed because employees are ordered not to park in the parking lots. This could affect the actual number of available parking spaces noted in the shared parking agreement. White noted the data and supporting photographs were taken at 4:30 p.m., 5:30 p.m., and 6:30 p.m.

City Council Comments and Discussion: A comment from City Council spoke of living on W. Main Street and having Community Center patrons parking in front of the house and on the side streets. Guests are not able to park near the house. These are public streets with public parking to be used by residents and Community Center and other downtown patrons. A separate comment noted that there has always been parking on Lake Street resulting from local businesses. It was hoped that there is not an expectation that there will not be parking on Lake Street. Residents should expect parking in the neighborhood if they live near the downtown. Problems with ingress and egress should be brought to the attention of the Police Department. Time limited parking could be implemented to encourage change over and this might be implemented once it is seen how the business affects on-street parking in the area.

It is believed that the current parking situation at Grace/Rayson/Lake Streets is due to the lay down area for the current building construction at 410 N. Center Street. Improvements to the property at 483 Grace Street will also force additional on-street parking until those renovations are completed.

City Council welcomes developments and businesses within the City. The proposed shared-parking agreement attempts to get cooperation between businesses so that the City does not have layers of parking lots instead of buildings. Significant use changes could result in a higher intensity use that could affect parking and the analysis provided to support the current proposed agreements would no longer apply. As this is the first shared parking agreement brought before Council, City Council wants to be certain a problem is not created and plans to proceed with caution. There is a need to be a partner in solving current and potential parking problems. There is a need to take into account all parties involved, including the residents. Comments also believed that the requiring the additional agreement between the



City and White would likely withstand legal action. Comments supported the implementation of the additional agreement and terms as recommended by the City Attorney and City Manager.

Other comments from City Council voiced concern with requiring the property owner to notify the City of any potential tenant changes or changes in hours of operation. It was countered that the property owner has met the ordinances and at some point, the City needs to make a decision to accommodate the business. People would need to get used to using the available parking. After 10 p.m., most parking lots in the area are empty. There are existing ordinances and codes to assist in oversight of the City being notified of a tenant change. If the use changes, the neighborhood could return to City Council. The City has flexibility to change on-street parking hours. There was uncertainty of what the additional agreement would do for the City. The worse-case scenario for this ground level for this site would be a restaurant use as this use requires higher parking. It was suggested that the property owner revise the parking agreement by seeking additional parking beyond the recommendation to allow for other possible potential uses that might require increased parking. This could possibly alleviate the need for a separate notification agreement between the City and White.

City Council agreed they would not be able to come to a decision tonight. Comments and discussion showed that there is more than one way to possibly resolve the matter. It was suggested the matter be tabled while the City and the property owner continue to reach a resolution with the agreement.

**Motion McKindles, seconded by Darga** to table the shared parking agreements between 410 N. Center, 114 Rayson and 412 N. Center until such time as a separate agreement can be reached between the City and the owner of 410 N. Center. **Motion carried unanimously.**

#### **E. Traffic Control Order #14-3 / Four-Way Stop at W. Main Street and Wing Street**

For a number of years, the City has received requests to make the intersection of Wing and W. Main Street a four-way stop intersection. In June 2007, the Traffic Improvement Association of Oakland County (TIA) conducted a study of the intersection and found that it did not meet the warrant for a four-way stop intersection as set forth in the Michigan Manual of Uniform Traffic Control Devices (the Manual). In May of 2012, TIA conducted a second study and found that, based on the data, the intersection did not meet the criteria for a four-way stop.

MCL 257.610 states under section 610:

(a) Local authorities and county road commissions in their respective jurisdictions shall place and maintain such traffic control devices upon highways under their jurisdiction as they may deem necessary to indicate and to carry out the provisions of this chapter or local traffic ordinances or to regulate, warn or guide traffic. All such traffic control devices hereafter erected shall conform to the state manual and specifications.

(b) The state highway commissioner shall withhold from any township, incorporated village, city or county, failing to comply with the provisions of sections 608, 609, 612 and 613, the share of weight and gasoline tax refunds otherwise due the township, incorporated village, city or county. Notice of such failure, and a reasonable time to comply therewith, shall first be given.

The City was urged to take another look at the intersection after “The Garage” restaurant opened. Spalding DeDecker Associates were contracted for this study. Their conclusion was that although the intersection does not meet the normal criteria for a four-way stop, it does meet the criteria under the exceptions stated in Section 2B.07 subsection D of the Manual. Also, the intersection is influenced by vehicles travelling on W. Main Street, slowing or stopping for Wing Street, most often when a pedestrian

is on the corner. The Police Department recommended approval of Traffic Control Order #14-03, which would designate the intersection of W. Main Street and Wing Street as a four-way stop intersection.

City Council Comments and Discussion: A comment from City Council voiced concern with traffic flow and potential traffic backups at the intersection of Main and Center Streets, especially between the hours of 4:00 p.m. - 6:00 p.m. It was noted that a traffic count was not done that would take this scenario into account. Motorist behavior will need to be changed. It was suggested that temporary stop signs be placed in the intersection to help drivers get used to the new four-way stop.

**Motion McKindles, seconded by Allen** to approve Traffic Control Order 14-3 as written. **Motion carried unanimously.**

## **F. 2014 Tree Planting Program**

On May 1, 2014, the City received bids for the 2014 Tree Planting Program. This program involves the placement of 65 new trees in public rights-of-way along city streets. The trees are replacements for trees lost in last September's storm which came through our community and for those trees that have simply died this past year for a number of reasons. The proposed plantings are expected to take place in May and June.

The companies submitting bids are listed as follows:

- Agroscaping, Inc. \$15,845
- Stuart Leve Inc. \$17,985
- KLM Scape and Snow \$18,110

Agroscaping, the low bidder, has been in business since 1980. They are a full-service landscape design and installation company. They have provided tree planting services to several communities over the years including the City of Novi, which has successfully used their services the past two years. Based on Novi's recommendation, City Staff believes that Agroscaping, Inc. is capable of undertaking this program for Northville in planting and taking care of 65 new trees in our community.

The City Attorney and Michigan Municipal Risk Management have reviewed and approved the professional services agreement for this project. With these approvals, City Staff wishes to proceed with this program before the heat of summer sets in. City Council recently reviewed the FY 2015 budget which includes proposed funding for this program. The estimated budget is \$30,000. The low bid submitted by Agroscaping is approximately half of the amount budgeted for this program. If after this project is completed, there appears to be a need for additional tree plantings in the City, a similar bid could be considered in Fall 2014 or Spring 2015.

The funding for this program is being approved as part of the City's FY2015 budget. However, it is important to award this work early to prevent planting these trees in the heat of the summer. To do this, budget amendments will be made to pull FY2015 funding ahead into FY2014 to cover this cost.

**Motion Darga, seconded by McKindles** to approve and award a contract to Agroscaping, Inc. in the not-to-exceed amount of \$15,845 for the 2014 Tree Planting Program. Further, the Public Works Director is authorized to sign the agreement on behalf of the City of Northville. **Motion carried unanimously.**

## **MAYOR AND COUNCIL COMMUNICATIONS**

**A. Mayor and Council Communications** None

**B. Staff Communications** None

Being no further business, the meeting was adjourned.

**Adjournment: 9:13 p.m.**

Respectfully submitted,

---

Dianne Massa, CMC  
City Clerk

---

Christopher J. Johnson  
Mayor

Approved as submitted: 6/16/2014