

**City of Northville**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**July 21, 2014**

Mayor Johnson called the meeting to order with the Pledge of Allegiance at 7:30 p.m. in the City of Northville Municipal Building, City Council Chambers, 215 W. Main Street, Northville, Michigan, 48167.

**ROLL CALL**

**Present:** Mayor Christopher Johnson, Mayor Pro Tem James Allen, Councilmembers Nancy Darga, Sam Ekong, and Ryan McKindles

**Absent:** None

**Also Present:** City Manager Patrick Sullivan, City Clerk Dianne Massa, Director of Public Works James Gallogly, Youth Assistance Director Sue Campbell, and two citizens

**PRESENTATIONS**

**A. Citizens Comments**

Lori Rogala, 465 Grace, questioned the status of the shared-parking agreement for 410 N. Center Street. She voiced concern with the impact of further increased on-street parking should the micro-brewery open. Rogala also requested the City consider posting the Planning Commission meeting packets on the City's website.

The City Manager noted that Mr. White (property owner) has purchased a lot on N. Center Street, with the intent to use the lot for employee parking. White will need to present his parking lot concept to the Planning Commission through the site plan process. It was also noted that the City Manager and City Clerk are exploring options to post part of the Planning Commission meeting packet on the City's website. At this time, applicants are not required to provide electronic site plans. As such, the online packet would include the application, reviews, and other documents 11"x17" or smaller.

David Marold, 463 Grace, voiced his support for responsible developments, which includes providing ample parking for employees and patrons. He noted that the micro-brewery capacity is 70, while only 45 parking spaces are required. He questioned where 70 patrons and the employees would park and how the lack of parking might impact the residential neighborhood. Marold noted that the neighborhood is willing to meet with Mr. White and Mr. DeGrood (micro-brewery owner) to discuss parking solutions for this location.

**B. Northville Youth Assistance Strategic Plan**

The Northville Youth Assistance Director gave a brief outline of the newly adopted strategic plan.

Northville Youth Assistance (NYA) began the strategic planning process in January 2014, as a way to identify vision and mission statements and strategies to fulfill them over the next five years. The strategic plan was adopted by the NYA Commission at their June meeting. The NYA Strategic Plan includes three integrated strategies:

- Increase awareness of youth-related needs and the benefits of our services
- Utilize the Developmental Assets framework to guide and enhance programs
- Empower our youth through service and leadership opportunities

No action taken.

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Motion Darga, seconded by McKindles** to adopt the agenda and consent agenda as presented.

Approve City Council Minutes of:

- Regular Meeting of June 16, 2014
- Regular Meeting of July 7, 2014

Receive Bills List: Checks #88837 to #89184, EFT #500174, Checks #89185 to #89276, EFT'S #500175, #500176

Receive Board and Commission Minutes: None

Receive Departmental Reports: None

Board and Commission Appointments: None

Request to Place Signs / Beautification Awards

Appointment of Officer Delegate / MERS Annual Meeting

Resolution / The Senior Alliance Annual Implementation Plan for Aging Services

Request to Dispose of Used Equipment / Ladder Truck (#1702) and Mini Pumper (#1731)

**Motion carried unanimously.**

### **NEW BUSINESS**

#### **A. Proposed Contract Award – 2014 Permanent Utility Cut Repair**

Throughout the year, the City of Northville experiences watermain breaks. After each watermain break is repaired, temporary repairs are made to the road surface using a “cold patch” material. In addition to these emergency cuts into the road, there are cuts made into streets which are necessary to bring water and sewer leads to new homes constructed in the City. In an effort to properly repair these roadway cuts and make spot repairs to areas of failing asphalt, the City annually bids out a “Permanent Utility Cut Repair Program” whereby an asphalt contractor is retained to remove the cold patch or damaged asphalt material and properly place new hot mix asphalt. For 2014, there are 18 locations throughout the City which need hot-mix patching. These repairs restore a smooth surface to a roadway and help extend the life of the road pavement.

On July 15, 2014, the City accepted bids for this project as follows:

- S & J Asphalt Paving Company                      \$20,680
- Bush Brothers Asphalt Paving Inc.                      \$29,704

The bids have been checked, and analyzed, and based on this review, the bid submitted by S & J Asphalt Paving Company is considered the lowest qualified bid. The City Attorney and Michigan Municipal Risk Management Authority (MMRMA) have reviewed the contract documents for this project. S & J Asphalt

Paving Company has undertaken this annual program for the City several times in the past. They understand what is required to provide proper pavement repairs.

Funding for permanent utility cut repairs has been included in the FY2015 budget in the Water and Sewer Fund. S & J's low bid of \$20,689 is slightly above the approved budget of \$20,000. As this unit price project proceeds, if the full amount is required, a budget amendment will be presented to City Council for the additional \$680.

**Motion Darga, seconded by McKindles** to approve and award a contract in the amount of \$20,680 to S & J Asphalt Paving Company of Canton, Michigan for the 2014 Permanent Utility Cut Repair Program. Further, the Public Works Director is authorized to sign the contract agreement for this project on behalf of the City of Northville. **Motion carried unanimously.**

### **B. Contract Award – Hutton Street Sanitary Sewer Repair Project**

On July 9, 2014, the City of Northville received bids for the Hutton Street Sanitary Sewer Repair Project. This project was designed by Vitins Engineering of Canton, Michigan and calls for sewer repair and street improvements to Hutton Street between Rayson Street and E. Dunlap Street.

Three bids were received as follows:

- Nagle Paving Company                      \$305,579.25
- Cadillac Asphalt Company                \$302,878.75
- S & J Asphalt Paving Company        \$292,035.25

The bids have been reviewed and checked by the City's engineering consultant and based on this review, the low bidder, S & J Asphalt Paving Company, was recommended for this project. S & J Asphalt Paving Company has previously worked for the City of Northville. They have been awarded crack sealing projects, utility cut repair projects, and road paving projects. They have a good reputation in the asphalt industry and the listed subcontractors on the project are known and approved by Vitins Engineering. The contract documents were reviewed and approved by the City Attorney and Michigan Municipal Risk Management Authority.

During the course of bidding this project, Staff was asked to add sidewalk along the east side of this roadway for the entire length of the project. Utilizing the unit prices of S & J's bid where possible, a Change Order was created to cover the cost of this sidewalk. The amount of this change order totals \$11,845.

The Water and Sewer Fund is contributing \$160,000 towards this project for sewer repairs, while the Street, Drainage and Sidewalk Improvement Fund is contributing \$160,000 for the added street improvements for a total of \$320,000. The total budget of \$320,000 should be sufficient to cover the cost of this project with the change order for added sidewalk (\$303,880.25).

City Council Comments and Discussion: Concern was voiced pertaining to the cracks and slope of the road. It was explained that two soil borings were taken, at a depth of 20 feet, and neither boring indicates a problem. The borings contained sand and gravel material. It is inconclusive of what fill material was used. During the construction process, it will be known if the road was placed on sand and dirt, instead of a gravel sub-base. The current road is 30 years old.

Further discussion pertained to the placement of new fencing. Although space is tight, it was suggested that as much space as possible be added between the fence and sidewalk. It was also requested that in the future, the City will need to look at barrier free access to Ford Field and connection to the downtown.

**Motion Allen, seconded by Ekong** to adopt a resolution to approve and award a contract and additional Change Order #1 for the Hutton Street Sanitary Sewer Repair Project in the amount of \$303,880.25 to S & J Asphalt Paving Company of Canton, Michigan. **Motion carried unanimously.**

## **MAYOR AND COUNCIL COMMUNICATIONS**

### **A. Mayor and Council Communications**

Allen questioned the status of the Eight Mile Road construction project. It was noted the project remains on schedule and should be completed by Labor Day.

Darga noted that she gave an Underground Railroad tour for the National Parks Service. They were impressed with the City of Northville. Great Harvest gave the members complementary cookies.

Johnson encouraged all to attend the Concours d'Elegance and the Concours d'Elegance Preview Tour.

### **B. Staff Communications** None

Being no further business, the meeting was adjourned.

**Adjournment: 8:05 p.m.**

Respectfully submitted,

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Dianne Massa, CMC  
City Clerk

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Christopher J. Johnson  
Mayor

Approved as submitted: 8/4/2014