

**City of Northville**  
**CITY COUNCIL REGULAR MEETING MINUTES**  
**November 13, 2017**

Mayor Roth called the meeting to order with the Pledge of Allegiance at 7:00 p.m. in the City of Northville Municipal Building Council Chambers, 215 West Main Street, Northville, Michigan.

Mayor Roth read a statement informing those present that the City Council meeting was being recorded for rebroadcast on the City's website. By remaining at the meeting, consent is inferred by those present to have their voice and image recorded and posted on the City's website.

**ELECTION RESULTS**

The City Clerk read the election results for the November 7, 2017 City Regular Election as follows:

Total votes cast:	1,532
<u>Mayor – 2 year term (vote for not more than one)</u>	
Ken Roth	1,236 votes
<u>City Council – 4 year term (vote for not more than two)</u>	
Sam Ekong	1,075 votes
Patrick Giesa	1,079 votes

The Oakland County Board of Canvassers certified the November 7, 2017 Election and determined:

Ken Roth is elected to the office of Mayor.

Sam Ekong is elected to the office of Councilmember.

Patrick Giesa is elected to the office of Councilmember.

As Judge Plakas was also administering the oaths of office at the City of Plymouth and had not yet arrived, the following non-voting agenda items were taken up by City Council.

**PRESENTATIONS**

**A. Presentation Recognizing Mayor Pro Tem James Allen**

Mayor Roth presented Mayor Pro Tem Allen with a plaque which recognized Allen's years of service to the community. Roth spoke of the leadership and knowledge Allen brought to Council. On behalf of the City Council and the Northville community, Roth thanked Allen for his many contributions to Northville.

Former Mayor Christopher Johnson was also present this evening. He voiced appreciation for Allen's leadership, knowledge, and service to the Northville community.

*New Business item - Financial Planning Consulting Services Presentation – was moved to Presentations*

## **B. Financial Planning Consulting Services Presentation**

Last month, City Council approved a proposal for the Financial Planning Consulting Services project to the team of Vettraino Consulting, and Municipal Analytics (VC/MA). Their scope of work is to analyze the areas that Staff has identified as concerns, to provide different funding mechanisms and their long-term impact, and deliver a comprehensive report to City Council. The consultants met with the City Manager, Finance Director, and Public Works Director to gain a thorough understanding of the City's concerns.

Jaymes Vettraino from Vettraino Consulting and John Kaczor from Municipal Analytics presented their planned approach to City Council. They will use a phased approach for this project:

- Phase 1: Preliminary Assessment and Refining of Objectives
- Phase 2: Analysis of Current and Projected Conditions, with Available Data
- Phase 3: Development of Additional Data and Analysis (as needed/requested)
- Phase 4: Development of Alternatives and Recommendations
- Phase 5: Presentation of Findings

The analysis, alternatives, and recommendations will be presented to Staff throughout the process for comment and refinement; to City Council as needed to determine policy implications and viability; and to the community at a public meeting, which will outline the entire purpose, process, and recommendations. Any analysis that involves potential ballot questions would be completed with enough time to prepare the necessary information, community discussion, and ballot language for November 2018.

Discussion: Comments from Council spoke of funding infrastructure improvements, the Headlee cap, water rate fluctuation, and large retiree obligations. Comments noted that one question that needs to be answered is how to determine the priorities.

VC/MA noted that they will not be looking at staffing levels as this is not an operational study. They have looked at enough budgets to have a vision and an understanding of how a community operates. VC/MA will analyze the effect of the Headlee cap to the City's budget. City Council will need to decide if the capped millage rate and its effect on the City's budget is manageable.

## **C. Citizen Comments None**

## **INSTALLATION OF MAYOR AND CITY COUNCIL MEMBERS**

The Honorable Judge James Plakas, 35<sup>th</sup> District Court, administered the oath of office to Roth, Ekong, and Giesa.

Mayor Pro Tem Allen left the dais and the new City Council was seated.

**ROLL CALL**

**Present:** Mayor Ken Roth, Council members Nancy Darga, Sam Ekong, Patrick Giesa, and Marilyn Price

**Absent:** None

**Also Present:** City Manager Patrick Sullivan, City Clerk Dianne Massa, DDA Director Lori Ward, Public Works Director James Gallogly, Finance Director/Treasurer Sandi Wiktorowski; family and friends of Ken Roth, Jim Allen, Sam Ekong, and Patrick Giesa; and approximately six citizens

**APPROVAL OF AGENDA**

**Motion Darga, seconded by Ekong** to approve the agenda as amended. **Motion carried unanimously.**

**NEW BUSINESS**

**A. Election of Mayor Pro Tem**

Ekong nominated Darga for Mayor Pro Tem. No other nominations were offered.

**Motion Ekong, seconded by Price** to close the nominations and elect Councilmember Nancy Darga as Mayor Pro Tem. **Motion carried unanimously.**

**B. Board and Commission Liaison Preferences**

The list of Board and Commission Liaisons was reviewed. The following liaison preferences were noted:

<b>Arts Commission:</b>	Nancy Darga
<b>Board and Commission Selection Committee:</b>	Patrick Giesa, Marilyn Price
<b>Board of Zoning Appeals (BZA):</b>	Patrick Giesa (as a liaison)
<b>Community Development Block Grant (CDBG):</b>	Sam Ekong
<b>Conference of Western Wayne (CWW):</b>	Ken Roth
<b>35th District Court Representative:</b>	Ken Roth (City Manager alternate)
<b>Downtown Development Authority (DDA):</b>	Ken Roth
<b>Economic Development Corporation (EDC):</b>	Sam Ekong
<b>Election Commission:</b>	Appointed as needed

<b>Housing Commission:</b>	Sam Ekong
<b>Historic District Commission (HDC):</b>	Jim Allen to be appointed (Ken Roth alternate)
<b>Liquor License Review Committee:</b>	Patrick Giesa, Marilyn Price
<b>Personnel Committee:</b>	Nancy Darga, Marilyn Price
<b>Planning Commission:</b>	Pat Sullivan
<b>Parks and Recreation Commission:</b>	Ken Roth, Nancy Darga
<b>SEMCOG Delegate:</b>	Nancy Darga, (Ken Roth alternate)
<b>Senior Advisory Commission:</b>	Patrick Giesa (Marilyn Price alternate)
<b>Northville Youth Assistance:</b>	Marilyn Price
<b>DDA Executive Committee:</b>	Ken Roth, Marilyn Price (Nancy Darga alternate)
<b>Northville Plymouth Fire Advisory Board:</b>	Ken Roth

### **C. Appointment of Historic District Commission Chairperson**

Recent amendments to the Historic Preservation Ordinance, and the Historic District Commission Rules and Regulations, pertained to the composition of the Historic District Commission (HDC) and its officers. The old language provided for the HDC to include the Mayor or a member of City Council. The Mayor or City Council member also served as the chairperson. New language provides for the Mayor, or an alternate selected by the Mayor and confirmed by City Council, to serve on the HDC as the chairperson.

The Mayor selected James C. Allen to be the HDC Chairperson. Allen is a recent former City Council Member and Mayor Pro Tem. He also served as the HDC Chairperson for the past three years. Allen would serve as the HDC Chairperson until the Mayor chooses to make a new alternate selection. A new alternate would require confirmation by City Council.

**Motion Darga, seconded by Ekong** to confirm James C. Allen as the alternate selected by the Mayor to serve as the Historic District Commission Chairperson. **Motion carried unanimously.**

### **D. Request for Special Meeting / Investments**

During the October 2, 2017 special meeting held to discuss the cemetery expansion, Staff was directed to investigate long-term investment options for the Perpetual Care Fund. These funds are not limited to PA 20 investment constraints. Two members from the City's investment advisory firm PFM will present a brief synopsis of PA20, their philosophy on the City's regular investment portfolio, and their recommendation on investing the cemetery Perpetual Care Funds.

**Motion Price, seconded by Ekong** to call Monday, November 20, 2017 at 6:15pm for a special meeting of City Council. **Motion carried unanimously.**

**COMMUNICATIONS**

**A. Mayor and Council Communications** None

**A. Staff Communications** None

There being no further business to come before Council, the meeting was adjourned.

**Adjournment: 7:46 p.m.**

Respectfully submitted,

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Dianne Massa, CMC  
City Clerk

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Ken Roth  
Mayor

Approved as submitted: 12/18/17