

**NORTHVILLE CITY COUNCIL
CITY HALL - Council Chambers
215 W. Main Street
Northville, MI 48167
248-349-1300
August 21, 2017 - 7:00 P.M.**

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER/ROLL CALL

3. PRESENTATIONS:

A. Citizens Comments - *Limited to 5 minutes per citizen/ subject. If more time is needed, the item may be placed on the agenda.*

4. AGENDA:

Approval of Agenda and Consent Agenda (attached).

(All items on the Consent Agenda are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event, the item will be moved to the Main Agenda.)

Action: Motion to Approve - Motion to Approve as Amended

5. PUBLIC HEARINGS:

6. PETITIONS, REQUESTS, AND COMMUNICATIONS:

7. RESOLUTIONS AND ORDINANCES:

8. UNFINISHED BUSINESS:

9. NEW BUSINESS: None

10. MAYOR/COUNCIL COMMUNICATIONS:

- A. Mayor and Council Communications
- B. Staff Communications

11. ADJOURNMENT

Respectfully submitted,

Patrick Sullivan

Patrick Sullivan
City Manager

4. CONSENT AGENDA:

The City Council will approve the Consent Agenda by one motion. If discussion on an item is requested, that item will be moved to the main agenda.

- A. Approve City Council Minutes of:
Regular Meeting of August 7, 2017

- B. Receive Bills List: Accounts Payable Week of August 14, 2017

- C. Receive Board and Commission Minutes:
Beautification Commission: 7/10/17

- D. Receive Departmental Reports: None

- E. Board and Commission Appointments:
Reappointment to Downtown Development Authority: Casey, term exp. 9/30/21
Reappointment to Housing Commission: Deneau, term exp. 9/15/22

- F. Special Event Request / Heritage Festival
- G. Proclamation / September as National Recovery Month
- H. Special Event Request / Bricklin International Car show / August 11, 2018
- I. Request to Use City Property / Valet Service / HKS Architects Open House

City of Northville
CITY COUNCIL REGULAR MEETING MINUTES
August 7, 2017

Mayor Roth called the meeting to order with the Pledge of Allegiance at 7:00 p.m. in the City of Northville Municipal Building, City Council Chambers, 215 W. Main Street, Northville, Michigan, 48167.

ROLL CALL

Present: Mayor Ken Roth, Mayor Pro Tem James Allen, Councilmembers Nancy Darga, Sam Ekong, and Marilyn Price

Absent: None

Also Present: City Manager Patrick Sullivan, City Clerk Dianne Massa, Finance Director/Treasurer Sandi Wiktorowski, Fire Chief Steve Ott, and one citizen

Mayor Roth read a statement informing those present that the City Council meeting was being recorded for rebroadcast on the City's website. By remaining at the meeting, consent is inferred by those present to have their voice and image recorded and posted on the City's website.

PRESENTATIONS

A. Citizens Comments None

APPROVAL OF AGENDA AND CONSENT AGENDA

Special Events Application / Northville Downs / Drone Race 3C Finals was added to the agenda under New Business as A-1. Proposed Banking Services was renamed to A-2.

Motion Allen, seconded by Darga to approve the agenda and consent agenda as amended.

Approve City Council Minutes of:

- Regular Meeting of July 5, 2017
- Regular Meeting of July 17, 2017

Receive Bills List:

- Accounts Payable Week of July 17, 2017
- Accounts Payable Week of July 31, 2017

Receive Board and Commission Minutes: None

Receive Departmental Reports:

- Youth Assistance: 8/17

Board and Commission Appointments: None

Special Event Request / 3rd Grade Heritage Festival Activities / September 15, 2017

Special Event Request / High School Homecoming Parade / September 22, 2017

Halloween Trick-or-Treat Hours and Street Closures / October 31, 2017

Request to Dispose of Assets / Automark Election Equipment

Motion carried unanimously.

NEW BUSINESS

A-1. Special Event Application

Northville Downs – 2017 Drone Racing MultiGP Regional 3C Finals

Mike Carlo from Northville Downs briefly described the event. The drone races will be held at the infield and away from the general public. This is a free event, open to the public, and considered a family-friendly event. The event will be set up as far away from St. Lawrence Estates as possible to minimize noise. Northville Downs is zone Race Track and the Zoning Ordinance requires City Council approval of any non-racing event.

City Council Comments and Discussion: In response to questions, it was explained that the noise level is similar to that of a lawnmower. The drones will race at a level of about 20 feet as a “time trial.” The drones will not be doing observations as this is a race event. The drones cannot be seen from the street due to the low flight level and should not create traffic and driver distractions.

Motion Allen, seconded by Darga to approve the special events application submitted by Northville Downs for the 2017 MultiGP Regional 3C Finals, including the event date of August 26, 2017 and a rain date of August 27, 2017. **Motion carried unanimously.**

A-2. Bid Award

Banking Services

Since the 1980s, the City has utilized Comerica Bank for its banking needs. It is unknown when the City last received proposals for banking services. On June 28, 2017, the City received four Requests for Proposals (RFP) for banking services. The RFP stipulated that the contract was for a five-year period with an option to extend another five years. The fees include account maintenance, fraud protections, tax and utility lockbox services, reporting, and online services. The fees are based upon projected annual volumes provided by the City.

Staff evaluated the proposals based upon the financial strength and capacity of the banking institution, completeness and quality of the proposal, and price of the proposal, summarized as follows:

- **Level One Bank \$34,151.13** – This bank was the highest bidder and the fees will increase 5% every two years. S&P and Moody’s does not rate this bank as they are too small. A minimum balance of \$5 million is required, which is not acceptable to the City.
- **Flagstar Bank \$22,274.95** – This bank was the second highest bidder and fees may increase up to 5% after five years. Flagstar’s credit rating was withdrawn in 2009 when they had significant financial difficulties. In 2012, Flagstar was placed under a FDIC Consent Order due to issues identified by the FDIC. That consent order was lifted in 2016.
- **Huntington Bank \$12,893.75** – This bank is the lowest bidder. The bid only contained fees for the first three years and starting in year four, the fees are to be negotiated. The bid failed to provide costs for some of the lockbox services identifying them as “pass through costs.” The bid also listed one of the City’s key services as an “optional item,” and did not provide pricing for the item. Staff considers this an incomplete bid and disqualified it.
- **Comerica Bank \$21,710.70** – This bank was the lowest qualified bidder. They will hold their fees for the duration of the contract, including the five-year extension. Comerica is the only bank that submitted a bid that is located with the City limits.

Staff is recommending that the City continue business with Comerica Bank. They have been the City's bank since at least the 1980s and Staff is pleased with performance and service levels. The current fees are estimated at \$48,000 annually. Comerica's proposed fees are estimated to achieve a savings of approximately \$26,000 annually.

Motion Allen, seconded by Darga to award the banking services bid to Comerica Bank with an estimated annual cost of \$21,710.70 for a period of five years, with an option to extend for another five years if mutually agreeable by the Bank and City Staff. **Motion carried unanimously.**

B. Interlocal Agreement Oakland County Investment Pool

The City's investment policy was adopted by City Council in 1998, and was amended in 2005, 2006, and 2015. The three objectives listed in the City's Investment Policy are as follows:

- Safety – protection of investment capital
- Liquidity – portfolio shall remain sufficiently liquid to meet all operating requirements
- Return – optimize earnings using conservative techniques

The Finance Director/Treasurer is designated as the City's investment officer. This responsibility may be delegated to a qualified investment advisor with approval of the City Manager and City Council. The City has been utilizing the services of an investment manager since 2005, most recently with PFM Asset Management LLC (PFM).

In order to further diversify the City's portfolio and to optimize earnings, Staff recommended establishing an account with the Oakland County Investment Pool. Information on the Pool was provided to City Council for review. The Pool was formed under PA 121 of 1985, also known as the Local Government Investment Pool Act. It complies with all statutory requirements of PA 20 of 1943, which states the type of instruments the City can invest in.

Staff received feedback from several other communities that participate in this Pool and they are satisfied with the service and performance. The investment pool agreement was reviewed by the City Attorney and found to be acceptable. Uninvested funds of \$750,000 will be deposited into the account once it has been opened. Pool participants are charged an annual management fee of 0.037%, which is deducted from the earnings prior to distribution to participants.

City Council Comments and Discussion: In response to questions, further explanation was given pertaining to how the fund works. On paper, the City's money is separate. The money is invested in a pool with the other participating communities. Interest earned is deposited into the City's established account and reinvested. The investment pool is managed by Oakland County. The City may cancel the agreement with one day's notice.

Motion Darga, seconded by Allen to adopt a resolution and authorize the Finance Director/Treasurer to sign the agreement establishing an account with the Oakland County Investment Pool. **Motion carried unanimously.**

C. Purchase of 800 MHz Digital Pagers

The City's paid on-call Fire Department relies on pagers issued to Fire personnel to alert them to calls. In 2009, the Department began use of 800 MHz digital radios operating on the State of Michigan Public Safety Communications System (MPSCS) for communications. These radios provide better coverage and greater interoperability with other agencies and departments than the previous VHF radios. At that time, however, the technology to support 800 MHz digital paging did not exist. As a result, the Fire Department continued to use the VHF pagers.

This hybrid system, relying on VHF for paging and 800 MHz for all other communications, has produced a number of issues. Fire Department personnel is not able to hear all transmissions over the pagers. As the area of responsibility has increased to include Plymouth, and the use of two dispatch centers (Plymouth Township and Northville Township), not all of the Fire Department personnel are able to receive all of the calls on the VHF pagers. The dispatch centers maintain the VHF radio equipment solely for paging purposes, and the equipment is aging, obsolete, and subject to failures. In addition, the current VHF pagers are no longer made, and no longer supported by the manufacturer.

Unication has developed an 800 MHz pager. The State of Michigan, through the MPSCS, is supporting the deployment of this new technology to the paid on-call fire service, and it was recently put into service throughout Washtenaw and St. Clair Counties. The Fire Department tested the technology in the Northville/Plymouth service area, and believe that it will help complete the transition to 800 MHz communications.

The Fire Department obtained a quote from Digicom Global, for 60 Unication G4 P25 pagers, at a price of \$535.50 each, for a total of \$32,130. The quote indicates this price reflects the State bid price, and is the lowest price at which Unication will allow the pagers to be sold. The Fire Department confirmed with other sources that this represents the lowest available price. It is proposed that the Department also purchase 60 charger bases for recharging the pagers at a cost of \$89 per pager, for a total of \$5,340. Shipping fees are quoted at \$420.

It was also noted that a manufacturer promotion for pagers purchased in August and September offers a free three-year extended warranty. This is valued at \$116 per pager for a total savings of \$6,690. As such, the Fire Department will receive an additional three-year warranty at no cost.

In addition to the cost of the pagers, the Fire Department must pay the State of Michigan to set up three paging talk groups at each of the dispatch centers (one each for Station 1, Station 2, and the All Call). This involves a one-time cost of \$1,500 per talk group, for a total of \$4,500.

Pagers are included in the Fire Department capital equipment replacement schedule, and are not currently slated for replacement until FY2020. Not all pagers were replaced at the last scheduled replacement, and as a result, the Department is operating with a large number of pagers that have not been replaced since the previous scheduled replacement. This has caused increased maintenance costs, and coupled with the other issues discussed above, suggests that it would be prudent to move-up the scheduled replacement of the pagers. The Fire Department will move funds currently in the Equipment Replacement Fund to cover these costs.

Analysis shows that there is an after-market for the VHF pagers. Once in service, the Fire Department will seek City Council approval for the sale of the VHF pagers, with any proceeds to be returned to the Equipment Replacement Fund.

City Council Comments and Questions: In response to questions, it was explained that the charger bases will go home with the firefighters. The pager and chargers remain as City property. The Fire Department is purchasing 60 units as this is its authorized personnel strength. The current staffing level is 54 fire personnel.

Motion Darga, seconded by Allen to waive the sealed bid process and approve the purchase of 60 Unication G4 P25 voice pagers, with a three-year extended warranty, and 60 charger bases; accept the quotation from Digicom Global in the amount of \$37,890, and authorize the expenditure of \$4,500 to the State of Michigan for the addition of three paging talk groups at each dispatch center. **Motion carried unanimously.**

MAYOR AND COUNCIL COMMUNICATIONS

A. Mayor and Council Communications

Roth acknowledged the thank you note from recently retired Youth Assistance Director Sue Campbell.

B. Staff Communications None

Being no further business, the meeting was adjourned.

Adjournment: 7:28 p.m.

Respectfully submitted,

Dianne Massa, CMC
City Clerk

~ City of Northville ~

Council Communications

To: Mayor and City Council

From: Sandi Wiktorowski, Finance Director

Subject: Receive Bills List Reports for:
General Disbursement Account Check #104253 through #104383

Date: August 21, 2017

BACKGROUND: The City of Northville Finance Department processes accounts payable on a weekly basis. Authorization for processing these payments is given by the respective Department Head and/or the City Manager. The Department Heads and/or City Manager are responsible for authorizing payments that are in accordance with 1) budgeted expenditures, and/or 2) policy (i.e. refunds), and/or 3) approved contracts. In addition, City Staff is responsible for adhering to the City's Purchasing Ordinance (Sections 2-181 through 2-187).

ANALYSIS: The following reports are attached for City Council to review.

- Transfers By Letter of Authorization (if any), which includes bank transfer date, fund charged, payee, purpose of bank transfer, and amount.
- Payroll Checks (if any), which includes union dues, supplemental insurance, payroll taxes and deferred compensation payments.
- General Checking Automatic Debits (if any), which includes automatic debit date, vendor name, description of automatic debit, account number charged, and amount of automatic debit.
- Accounts Payable Check Register Report, which includes check number, check date, vendor number and name, and check amount.
- Accounts Payable Invoice Distribution Report, which includes account number charged, vendor name, check number, invoice description, and invoice amount charged to that account number.

RECOMMENDATION: It is recommended that the Northville City Council receive and file the Bills List report referred to above.

Sandi Wiktorowski
DEPARTMENT

Patrick Sullivan
CITY MANAGER

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank CK GENERAL CHECKING					
08/17/2017	CK	104253	1097	POSITIVE PROMOTIONS INC	585.65
08/17/2017	CK	104254	1848	ST. PAUL'S LUTHERAN CHURCH	3,300.00
08/17/2017	CK	104255	1897	BEAR CLAW BAGS	594.00
08/17/2017	CK	104256	2285	GUERNSEY FARMS DAIRY	120.00
08/17/2017	CK	104257	2499	OFFICE DEPOT	18.16
08/17/2017	CK	104258	2736	APT US&C	145.00
08/17/2017	CK	104259	2769	CDW GOVERNMENT, INC.	1,282.05
08/17/2017	CK	104260	3068	KENNEDY INDUSTRIES, INC.	365.00
08/17/2017	CK	104261	3170	POSTMASTER	277.77
08/17/2017	CK	104262	3762	INDEPENDENT EMERGENCY PHYS PC	368.00
08/17/2017	CK	104263	3791	NATIONAL MAIN STREET CENTER	350.00
08/17/2017	CK	104264	4050	CODE ENFORCEMENT SERVICES	5,739.04
08/17/2017	CK	104265	4125	OLD GLORY FLAGS AND FLAG POLES, INC	210.25
08/17/2017	CK	104266	4528	EMERGENCY VEHICLE PLUS	710.13
08/17/2017	CK	104267	4530	JEANNE A. MICALLEF	2,375.00
08/17/2017	CK	104268	4754	DETROIT WILBERT VAULT CORPORATION	1,242.00
08/17/2017	CK	104269	4928	THE HARTFORD	1,178.06
08/17/2017	CK	104270	5003	ALLIE BROTHERS	93.98
08/17/2017	CK	104271	5021	BASIC	68.50
08/17/2017	CK	104272	5024	BLUE CROSS BLUE SHIELD OF MI	4,984.17
08/17/2017	CK	104273	5052	NAPA AUTO PARTS OF PLYMOUTH	170.99
08/17/2017	CK	104274	5099	WAYNE CO.DEPT OF ENVIRONMENT	67,953.60
08/17/2017	CK	104275	5110	CINTAS CORPORATION - 300	299.48
08/17/2017	CK	104276	5130	JACK DOHENY COMPANIES	340.00
08/17/2017	CK	104277	5190	WAYNE COUNTY	486.59
08/17/2017	CK	104278	5225	WAYNE COUNTY TREASURER	3,823.77
08/17/2017	CK	104279	5388	UNITED STATES POSTMASTER	642.40
08/17/2017	CK	104280	5428	NORTHVILLE TOWNSHIP	635.00
08/17/2017	CK	104281	5465	MARK'S OUTDOOR POWER EQUIPMENT	45.18
08/17/2017	CK	104282	5467	PLUNKETT COONEY	3,053.00
08/17/2017	CK	104283	5526	HD SUPPLY WATERWORKS, LTD	77.11
08/17/2017	CK	104284	5535	NORTHVILLE PUBLIC SCHOOLS	22.90
08/17/2017	CK	104285	5660	VERIZON WIRELESS, INC.	50.06
08/17/2017	CK	104286	5669	CAPITAL ONE COMMERCIAL	119.40
08/17/2017	CK	104287	5757	MARC DUTTON IRRIGATION, INC	3,433.97
08/17/2017	CK	104288	5772	VERMONT SYSTEMS, INC	3,083.00
08/17/2017	CK	104289	5780	D/A CENTRAL. INC	642.00
08/17/2017	CK	104290	5957	HALLAHAN & ASSOCIATES PC	505.41
08/17/2017	CK	104291	5965	ACCUNET, INC	420.00
08/17/2017	CK	104292	5967	MAD SCIENCE DETROIT	1,875.00
08/17/2017	CK	104293	6050	QUILL CORPORATION	232.92
08/17/2017	CK	104294	6077	NORTHVILLE CHAMBER OF COMMERCE	10,500.00
08/17/2017	CK	104295	6128	DAVEY TREE EXPERT CO. INC.	13,835.00
08/17/2017	CK	104296	6201	THOMAS MORRISON	512.00
08/17/2017	CK	104297	6216	GRAINGER	217.14
08/17/2017	CK	104298	6250	BECKETT AND RAEDER, INC.	27,872.85
08/17/2017	CK	104299	6342	NORTHVILLE TOWNSHIP WATER DEPT	1,018.22
08/17/2017	CK	104300	6383	METRO ENVIRONMENTAL SERVICE INC	337.50
08/17/2017	CK	104301	6499	NOVI MOTIVE INC.	385.00
08/17/2017	CK	104302	6726	GREEN OAK TIRE INC.	2,110.58
08/17/2017	CK	104303	6836	KONICA MINOLTA BUSINESS SOLUTIONS	47.74
08/17/2017	CK	104304	6862	ROBINSON WELDING SUPPLY INC.	20.95
08/17/2017	CK	104305	6930	USA BLUE BOOK	165.95
08/17/2017	CK	104306	6940	NORTHSTAR FACILITY SERVICES	430.27
08/17/2017	CK	104307	6942	HOME DEPOT CREDIT SERVICES	1,974.40
08/17/2017	CK	104308	6964	RESIDEX/TURFGRASS, INC.	100.00
08/17/2017	CK	104309	6973	STEVEN H SCHWARTZ P.L.C	1,487.50
08/17/2017	CK	104310	7203	KONE, INC.	441.42
08/17/2017	CK	104311	7567	THYSSEN KRUPP ELEVATOR	942.92
08/17/2017	CK	104312	7751	REDFORD LOCK COMPANY INC OF NOVI	166.00
08/17/2017	CK	104313	7811	COMMUNITY FINANCIAL	98.00
08/17/2017	CK	104314	7811	COMMUNITY FINANCIAL	39.32
08/17/2017	CK	104315	7811	COMMUNITY FINANCIAL	15.00
08/17/2017	CK	104316	7811	COMMUNITY FINANCIAL	87.00
08/17/2017	CK	104317	7818	DNR EXPERT TREE SERVICE	1,700.00
08/17/2017	CK	104318	7819	GENERAL SCOREBOARD LLC	392.70
08/17/2017	CK	104319	7822	PROVIDENCE OCCUPATIONAL HEALTH PTNS	212.00
08/17/2017	CK	104320	7823	ARROW OFFICE SUPPLY	275.00
08/17/2017	CK	104321	7943	PLUG & PAY TECHNOLOGIES INC	30.00
08/17/2017	CK	104322	7944	REPUBLIC SERVICES #241	472.23
08/17/2017	CK	104323	7956	HUNT'S ACE HARDWARE	4.49
08/17/2017	CK	104324	7982	AMERICAN RED CROSS-HEALTH &SFTY SER	1,083.00
08/17/2017	CK	104325	8011	DAVE ROBINSON	6,242.40
08/17/2017	CK	104326	8175	SUE JOSTES	13.96
08/17/2017	CK	104327	8180	CONSUMERS ENERGY	450.00
08/17/2017	CK	104328	8213	AMY FOSTER	2,400.00
08/17/2017	CK	104329	8220	BENISTAR/UA-6803	17,776.80
08/17/2017	CK	104330	8233	ZERO WASTE USA	1,071.86

Check Date	Bank	Check	Vendor	Vendor Name	Amount
08/17/2017	CK	104331	8280	LEISURE UNLIMITED LLC	2,358.00
08/17/2017	CK	104332	8295	REBECCA MANN	200.00
08/17/2017	CK	104333	8297	RICHARD ROMAN	100.00
08/17/2017	CK	104334	8298	JANET WILSON	100.00
08/17/2017	CK	104335	8337	LIGHTING SUPPLY CO	15.60
08/17/2017	CK	104336	8371	ROSE PEST SOLUTIONS	46.00
08/17/2017	CK	104337	8393	KONICA MINOLTA	108.08
08/17/2017	CK	104338	8397	NANCY BARICK	499.05
08/17/2017	CK	104339	8405	CHERYL MCGUIRE	450.00
08/17/2017	CK	104340	8441	BRIAN VINCENT	150.00
08/17/2017	CK	104341	8476	CHILDREN'S THEATRE OF MICHIGAN	1,075.00
08/17/2017	CK	104342	8517	CUSTOMCHANNELS.NET LLC	419.40
08/17/2017	CK	104343	8527	GIANT JANITORIAL SERVICE INC	1,800.00
08/17/2017	CK	104344	8536	CELESTE JOHNSON	994.40
08/17/2017	CK	104345	8648	MIKE MONSON	320.00
08/17/2017	CK	104346	8652	PFM ASSET MANAGEMENT LLC	1,737.97
08/17/2017	CK	104347	8655	ALLISON CATHERINE VOGEL	175.00
08/17/2017	CK	104348	8664	AMBER MYERS-VALENTINE	550.00
08/17/2017	CK	104349	8684	BOUND TREE MEDICAL LLC	236.60
08/17/2017	CK	104350	8685	CADILLAC ASPHALT	565.80
08/17/2017	CK	104351	8696	GREAT AMERICAN FINANCIAL SVCS.	695.00
08/17/2017	CK	104352	8723	LOCH LE MONDE LANDSCAPES	960.00
08/17/2017	CK	104353	8759	MARIA LATOUR-COX	675.00
08/17/2017	CK	104354	8772	PETER HACKETT	100.00
08/17/2017	CK	104355	8799	MODERN BUSINESS MACHINES INC	174.05
08/17/2017	CK	104356	8809	WILDWIND EQUESTRIAN CENTER	1,330.00
08/17/2017	CK	104357	8816	MBM TECHNOLOGY SOLUTIONS	59.44
08/17/2017	CK	104358	8825	ADKISON, NEED & ALLEN PLLC	168.00
08/17/2017	CK	104359	8843	SITEONE LANDSCAPE SUPPLY LLC	426.17
08/17/2017	CK	104360	8849	GREAT LAKES WATER AUTHORITY	69,841.90
08/17/2017	CK	104361	8917	AAA SHREDDING INC	60.00
08/17/2017	CK	104362	9050	XPERT LAWN AND SNOW INC	6,137.00
08/17/2017	CK	104363	9053	SARA TIDERINGTON	300.00
08/17/2017	CK	104364	9069	CHRIS HELINSKI	81.31
08/17/2017	CK	104365	9070	CHRISTOPHER MACFARLAND	200.00
08/17/2017	CK	104366	9071	FANCY FLASH PHOTO BOOTH LLC	100.00
08/17/2017	CK	104367	9072	PAMELA CAMERON	139.00
08/17/2017	CK	104368	9074	FUNSPACE DIRECT LLC	170.00
08/17/2017	CK	104369	BND REFUND	ESSO WRECKING CO	1,100.00
08/17/2017	CK	104370	BND REFUND	GRAPHIC VISIONS	260.00
08/17/2017	CK	104371	BND REFUND	JWS TECHNOLOGY	260.00
08/17/2017	CK	104372	BND REFUND	FIRST METHODIST CHURCH	260.00
08/17/2017	CK	104373	BND REFUND	C & G CEMENT CONTRACTORS	260.00
08/17/2017	CK	104374	CLK REFUND	CHRISTINE REPPKE PH9OTOGRAHY	35.00
08/17/2017	CK	104375	REC REFUND	EMILY REISNER	25.00
08/17/2017	CK	104376	REC REFUND	SCOT REISNER	25.00
08/17/2017	CK	104377	REC REFUND	GARRETT HAY	50.00
08/17/2017	CK	104378	REC REFUND	GARRETT HAY	25.00
08/17/2017	CK	104379	REC REFUND	KAREN GREENWALD	80.00
08/17/2017	CK	104380	REC REFUND	BRADLEY GRESENS	25.00
08/17/2017	CK	104381	REC REFUND	ANNA DUONG	25.00
08/17/2017	CK	104382	REC REFUND	PATRICIA SCHUSTER	80.00
08/17/2017	CK	104383	TAX REFUND	WATERSTREET, RONALD & MARIA LIFE EST	6,540.43
08/17/2017	CK	500274 (E)	5108	CONSUMERS ENERGY	3,054.84

CK TOTALS:

Total of 132 Checks:	312,470.78
Less 0 Void Checks:	0.00
Total of 132 Disbursements:	<u>312,470.78</u>

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000							
101-000-253.000	Reserve-Bldg Performance	ESSO WRECKING CO	PB170129 328 N. CENTER	PB170129	08/17/17	1,100.00	104369
101-000-253.000	Reserve-Bldg Performance	GRAPHIC VISIONS	PB170101 170 E. CADY SUITE 301	PB170101	08/17/17	260.00	104370
101-000-253.000	Reserve-Bldg Performance	JWS TECHNOLOGY	PB140069 1014 COACHFORD	PB140069	08/17/17	260.00	104371
101-000-253.000	Reserve-Bldg Performance	FIRST METHODIST CHURCH	PB170019 777 W EIGHT MILE ROAD	PB170019	08/17/17	260.00	104372
101-000-253.000	Reserve-Bldg Performance	C & G CEMENT CONTRACTO	PB170126 1032 CANTERBURY	PB170126	08/17/17	260.00	104373
101-000-418.000	PROPERTY TAXES - OTHER	WAYNE COUNTY TREASURER	MONTHLY REVOLVING FUND	32944	08/17/17	4,512.60	104278
101-000-451.010	BUSINESS REGISTRATION FEES	CHRISTINE REPPKE PHOT	REFUND LICENSE FEE-HOME BUSINESS NO	144793	08/17/17	35.00	104374
101-000-666.000	MISCELLANEOUS REVENUE	NORTHVILLE TOWNSHIP	PARCEL 77 057 02 0068 000	LOCKBOX	08/17/17	10.00	104280
Total For Dept 000						6,697.60	
Dept 172 CITY MANAGER'S OFFICE							
101-172-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	592.56	104329
Total For Dept 172 CITY MANAGER'S OFFICE						592.56	
Dept 175 COMMUNICATIONS							
101-175-801.250	NORTHVILLE MATTERS NEWSLET	UNITED STATES POSTMAST	POSTAGE - FALL NV MATTERS	872017	08/17/17	214.13	104279
Total For Dept 175 COMMUNICATIONS						214.13	
Dept 192 ELECTIONS							
101-192-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	118.51	104329
Total For Dept 192 ELECTIONS						118.51	
Dept 203 CITY ATTORNEY'S OFFICE							
101-203-802.010	LEGAL SERVICES - GENERAL	PLUNKETT COONEY	LEGAL FEES - GENERAL JULY 2017 (22.	10670498	08/17/17	1,862.50	104282
101-203-802.010	LEGAL SERVICES - GENERAL	ADKISON, NEED & ALLEN	LEGAL FEES - REAL ESTATE JULY 2017	109974	08/17/17	40.00	104358
101-203-802.030	LEGAL SERVICES - LABOR	STEVEN H SCHWARTZ P.L.	LEGAL FEES - LABOR JULY 2017 (8.5)	112558	08/17/17	1,487.50	104309
Total For Dept 203 CITY ATTORNEY'S OFFICE						3,390.00	
Dept 215 CITY CLERK'S OFFICE							
101-215-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	829.58	104329
Total For Dept 215 CITY CLERK'S OFFICE						829.58	
Dept 230 FINANCE & ADMINISTRATIVE SVCS							
101-230-801.000	CONTRACTUAL SERVICES	AAA SHREDDING INC	7/24 SHREDDING	4042508	08/17/17	15.00	104361
101-230-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	33.10	104329
Total For Dept 230 FINANCE & ADMINISTRATIVE SVCS						48.10	
Dept 252 TAX & ASSESSING							
101-252-802.040	LEGAL SERVICES - TAX & ASSE	HALLAHAN & ASSOCIATES	ASSESSING LEGAL FEE THRU 7/31/17	14824	08/17/17	505.41	104290
101-252-958.000	MEMBERSHIP & DUES	APT US&C	ANNUAL MEMBERSHIP	105309	08/17/17	145.00	104258
Total For Dept 252 TAX & ASSESSING						650.41	
Dept 262 CEMETERY MAINTENANCE & ADMIN							
101-262-775.010	FOUNDATIONS	DETROIT WILBERT VAULT	WSF 3-6, 7-4, 6-10, WNB 4-4	171954	08/17/17	1,242.00	104268
101-262-801.000	CONTRACTUAL SERVICES	XPRT LAWN AND SNOW IN	LAWN MOWING SERVICES (JULY 2017)	1116	08/17/17	2,870.00	104362
Total For Dept 262 CEMETERY MAINTENANCE & ADMIN						4,112.00	
Dept 263 CITY HALL BUILDING & GROUNDS							
101-263-726.000	SUPPLIES	HOME DEPOT CREDIT SERV	6035322502433554	07132017	08/17/17	470.99	104307
101-263-726.000	SUPPLIES	HOME DEPOT CREDIT SERV	6035322502433554	071317	08/17/17	29.40	104307
101-263-775.000	MATERIALS	OLD GLORY FLAGS AND FL	3 US FLAGS FOR CITY HALL	6052	08/17/17	210.25	104265
101-263-776.000	BUILDING MAINTENANCE SUPPI	OFFICE DEPOT	28571763 DISH SOAP	946986014001	08/17/17	3.99	104257
101-263-776.000	BUILDING MAINTENANCE SUPPI	OFFICE DEPOT	28571763 REFUND - DISH SOAP	946984207001	08/17/17	(3.99)	104257
101-263-801.000	CONTRACTUAL SERVICES	NORTHSTAR FACILITY SER	MAT & SUPPLIES	0396493	08/17/17	59.31	104306

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 263 CITY HALL BUILDING & GROUNDS							
101-263-801.000	CONTRACTUAL SERVICES	NORTHSTAR FACILITY	SERMAT & SUPPLIES	0396014	08/17/17	59.31	104306
101-263-801.000	CONTRACTUAL SERVICES	NORTHSTAR FACILITY	SERMAT & SUPPLIES	0397652	08/17/17	59.31	104306
101-263-801.000	CONTRACTUAL SERVICES	NORTHSTAR FACILITY	SERMAT & SUPPLIES	0397185	08/17/17	59.31	104306
101-263-801.000	CONTRACTUAL SERVICES	XPRT LAWN AND SNOW IN	LAWN MOWING SERVICES (JULY 2017)	1116	08/17/17	60.00	104362
101-263-801.010	JANITORIAL SERVICES	GIANT JANITORIAL SERVI	JANITORIAL SERVICES - JUNE 2017	201779	08/17/17	900.00	104343
101-263-801.010	JANITORIAL SERVICES	GIANT JANITORIAL SERVI	JANITORIAL SERVICES - JULY 2017	201792	08/17/17	900.00	104343
101-263-801.060	ELEVATOR MAINTENANCE	SERV1KONE, INC.	ELEVATOR MAINTENANCE COVERAGE: 08-0	949688196	08/17/17	358.08	104310
101-263-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR JUNE 7 - JULY 10 2017	063017	08/17/17	242.40	500274
101-263-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE JULY 11 - AUGUST 5 2017	080517	08/17/17	245.62	500274
Total For Dept 263 CITY HALL BUILDING & GROUNDS						3,653.98	
Dept 270 MILL RACE VILLAGE MAINTENANCE							
101-270-801.000	CONTRACTUAL SERVICES	KONE, INC.	ELEVATOR MAINTENANCE COVERAGE: 08-0	949688196	08/17/17	83.34	104310
101-270-801.000	CONTRACTUAL SERVICES	XPRT LAWN AND SNOW IN	LAWN MOWING SERVICES (JULY 2017)	1116	08/17/17	696.00	104362
Total For Dept 270 MILL RACE VILLAGE MAINTENANCE						779.34	
Dept 272 MAINTENANCE OF MISC CITY PROP							
101-272-801.000	CONTRACTUAL SERVICES	XPRT LAWN AND SNOW IN	LAWN MOWING SERVICES (JULY 2017)	1116	08/17/17	190.00	104362
Total For Dept 272 MAINTENANCE OF MISC CITY PROP						190.00	
Dept 276 TREE MAINTENANCE							
101-276-801.100	TREE MAINTENANCE SERVICE	DNR EXPERT TREE SERVIC	REMOVE DEAD TREE OVER PATHWAY	3789	08/17/17	1,700.00	104317
Total For Dept 276 TREE MAINTENANCE						1,700.00	
Dept 305 POLICE PATROL							
101-305-740.000	OPERATING SUPPLIES	HUNT'S ACE HARDWARE	BATTERY FOR LOBBY DOORBELL	36899/1	08/17/17	4.49	104323
101-305-801.040	MAINTENANCE & REPAIR	SERV1NOVI MOTIVE INC.	VEHICLE REPAIR 15-2	0240910	08/17/17	250.00	104301
101-305-801.040	MAINTENANCE & REPAIR	SERV1NOVI MOTIVE INC.	VEHICLE REPAIR 13-2	0240871	08/17/17	135.00	104301
Total For Dept 305 POLICE PATROL						389.49	
Dept 307 POLICE COURT APPEARANCES							
101-307-761.010	PRISONERS - HOUSING	EXPENS WAYNE COUNTY	NCPD 17-00278 / PRISONER HOUSING	291444	08/17/17	175.00	104277
Total For Dept 307 POLICE COURT APPEARANCES						175.00	
Dept 311 POLICE ADMINISTRATION & RECORDS							
101-311-728.000	OFFICE SUPPLIES	MBM TECHNOLOGY SOLUTIO	COPIER CLICKS	C046231	08/17/17	59.44	104357
101-311-744.000	UNIFORMS & CLOTHING	ALLIE BROTHERS	UNIFORM SHIRTS / CHIEF	66536	08/17/17	93.98	104270
101-311-801.000	CONTRACTUAL SERVICES	AAA SHREDDING INC	7/24 SHREDDING	4042508	08/17/17	15.00	104361
101-311-967.090	Retiree Healthcare Costs	BLUE CROSS BLUE SHIELD	SEPT 17 INSURANCE	SEPT 2017	08/17/17	3,315.65	104272
101-311-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	7,110.72	104329
Total For Dept 311 POLICE ADMINISTRATION & RECORDS						10,594.79	
Dept 340 FIRE ADMINISTRATION - NV & PLY							
101-340-804.010	EMPLOYEE PHYSICALS & DRUG	INDEPENDENT EMERGENCY	EMPLOYER AFTER HOURS PHYSICAL	33327230	08/17/17	368.00	104262
Total For Dept 340 FIRE ADMINISTRATION - NV & PLY						368.00	
Dept 341 FIRE OPERATIONS - NV & PLY							
101-341-740.000	OPERATING SUPPLIES	POSITIVE PROMOTIONS IN	FIRE HATS FOR KIDS	5819749	08/17/17	585.65	104253
101-341-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS OF PLY	ARMOR ALL FOAM & OIL DRY	543554/544095	08/17/17	95.86	104273
101-341-740.000	OPERATING SUPPLIES	BOUND TREE MEDICAL LLC	NIMH BATTERY	82580742	08/17/17	236.60	104349
101-341-740.000	OPERATING SUPPLIES	GREAT AMERICAN FINANCI	FIRE DEPT COPIER LEASE	21069465	08/17/17	127.00	104351
101-341-740.000	OPERATING SUPPLIES	CHRIS HELINSKI	MATERIALS FOR FIRE TRAIING AID	46629	08/17/17	81.31	104364
Total For Dept 341 FIRE OPERATIONS - NV & PLY						1,126.42	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 342 FIRE MAINTENANCE - NV & PLY							
101-342-939.000	AUTOMOTIVE SERVICE	EMERGENCY VEHICLE PLUS	REPAIR MIRROR 1721	13351	08/17/17	710.13	104266
101-342-939.000	AUTOMOTIVE SERVICE	GREEN OAK TIRE INC.	TIRES, LABOR & DISPOSAL 1703	1-99071	08/17/17	2,110.58	104302
Total For Dept 342 FIRE MAINTENANCE - NV & PLY						2,820.71	
Dept 344 NORTHVILLE STATION ADMIN & OPERATIONS							
101-344-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	1,031.05	104329
Total For Dept 344 NORTHVILLE STATION ADMIN & OPEI						1,031.05	
Dept 345 PLYMOUTH STATION ADMIN & OPERATIONS							
101-345-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	154.07	104329
Total For Dept 345 PLYMOUTH STATION ADMIN & OPERA'						154.07	
Dept 350 COMPUTER & TELECOMMUNICATIONS							
101-350-982.000	CAP OUTLAY - COMPUTER UPGF	CDW GOVERNMENT, INC.	TABLET FOR INSPECTOR	JTC8246	08/17/17	1,282.05	104259
Total For Dept 350 COMPUTER & TELECOMMUNICATIONS						1,282.05	
Dept 441 PUBLIC WORKS ADMINISTRATION							
101-441-726.000	SUPPLIES	OFFICE DEPOT	28571763 DIVIDERS, STIR STICKS, ADD: 947143521001		08/17/17	2.65	104257
101-441-967.090	RETIREE HEALTHCARE COSTS	BLUE CROSS BLUE SHIELD	SEPT 17 INSURANCE	SEPT 2017	08/17/17	316.85	104272
101-441-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	1,854.00	104329
Total For Dept 441 PUBLIC WORKS ADMINISTRATION						2,173.50	
Dept 450 STREET LIGHTING							
101-450-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS LANTERN MONTHLY MAINTENANCE	9310621783	08/17/17	450.00	104327
101-450-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE 7/1/17 - 7/31/17	073117	08/17/17	1,010.08	500274
Total For Dept 450 STREET LIGHTING						1,460.08	
Dept 546 PARKING SYSTEM MAINTENANCE							
101-546-775.000	MATERIALS	LIGHTING SUPPLY CO	35 WATT 24" 4100K HIGH OUTPUT T12 "	V0245893	08/17/17	15.60	104335
101-546-801.000	CONTRACTUAL SERVICES	XPRT LAWN AND SNOW IN	LAWN MOWING SERVICES (JULY 2017)	1116	08/17/17	230.00	104362
Total For Dept 546 PARKING SYSTEM MAINTENANCE						245.60	
Dept 560 PLANNING & ZONING DIVISION							
101-560-802.110	CONTRACTED SERVICES - TRAN	CHERYL MCGUIRE	JULY 2017 MEETINGMINUTES TRANSCRIPT	8-7-17	08/17/17	450.00	104339
Total For Dept 560 PLANNING & ZONING DIVISION						450.00	
Dept 562 BUILDING & CODE ENFORCMENT DIV							
101-562-801.000	CONTRACTUAL SERVICES	THOMAS MORRISON	JULY 2017 INSPCTIONS TOM MORRISON	TM717	08/17/17	512.00	104296
101-562-802.080	CONTRACTUAL SERVICES - BUJ	CODE ENFORCEMENT SERVI	JULY 2017 BLDG DEPT RETAINER	2145521	08/17/17	2,500.00	104264
101-562-802.080	CONTRACTUAL SERVICES - BUJ	CODE ENFORCEMENT SERVI	JULY 2017 PERMIT REVENUE	2145520	08/17/17	3,239.04	104264
101-562-802.100	CONTRACTUAL SERVICES - PLU	MIKE MONSON	JULY 2017 INSPECTIONS MIKE MONSON	MM72517	08/17/17	320.00	104345
101-562-802.100	CONTRACTUAL SERVICES - PLU	CHRISTOPHER MACFARLAND	AUG 2017 PLUMBING INSPECTIONS CHRIS	CM818317	08/17/17	200.00	104365
Total For Dept 562 BUILDING & CODE ENFORCMENT DIV						6,771.04	
Dept 946 CENTRAL SUPPLIES							
101-946-728.000	OFFICE SUPPLIES	OFFICE DEPOT	28571763 DIVIDERS, STIR STICKS, ADD: 947143521001		08/17/17	8.82	104257
101-946-730.000	POSTAGE	POSTMASTER	11/7/17 ELECTION AV APP POSTAGE	A112537	08/17/17	277.77	104261
101-946-739.030	COPIERS - MAINTENANCE & US	MODERN BUSINESS MACHIN	COPIER USAGE - JULY 2017	C046230	08/17/17	174.05	104355
101-946-739.040	COPIERS - SUPPLIES	ARROW OFFICE SUPPLY	COPIER PAPER	221662	08/17/17	275.00	104320
101-946-750.000	COFFEE SERVICE	OFFICE DEPOT	28571763 DIVIDERS, STIR STICKS, ADD: 947143521001		08/17/17	6.69	104257
Total For Dept 946 CENTRAL SUPPLIES						742.33	
Total For Fund 101 GENERAL FUND						52,760.34	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 202 MAJOR STREETS FUND							
Dept 452 STREET IMPROVEMENT PROGRAM							
202-452-815.040	CENTER STREET CROSSWALK	BECKETT AND RAEDER,	IN MONTHLY ENGINEERING INVOICE FOR STR:	2017566	08/17/17	78.96	104298
202-452-815.040	CENTER STREET CROSSWALK	BECKETT AND RAEDER,	IN FIRST PROGRESS PAYMENT FOR 2017 STR:	001	08/17/17	3,270.84	104298
Total For Dept 452 STREET IMPROVEMENT PROGRAM						3,349.80	
Dept 463 ROUTINE STREET MAINTENANCE							
202-463-775.000	MATERIALS	HOME DEPOT CREDIT SERV	6035322502433554	071317	08/17/17	1.18	104307
202-463-775.000	MATERIALS	CADILLAC ASPHALT	COLD PATCH MATERIAL	307649	08/17/17	565.80	104350
202-463-801.000	CONTRACTUAL SERVICES	XPERT LAWN AND SNOW IN	LAWN MOWING SERVICES (JULY 2017)	1116	08/17/17	1,986.00	104362
Total For Dept 463 ROUTINE STREET MAINTENANCE						2,552.98	
Dept 474 TRAFFIC SIGNS & DEVICES							
202-474-801.000	CONTRACTUAL SERVICES	WAYNE COUNTY	TRAF SIG MAINT 07/17	291326	08/17/17	311.59	104277
Total For Dept 474 TRAFFIC SIGNS & DEVICES						311.59	
Dept 920 GENERAL MISCELLANEOUS							
202-920-967.090	RETIREE HEALTHCARE COSTS	BLUE CROSS BLUE SHIELD	SEPT 17 INSURANCE	SEPT 2017	08/17/17	188.21	104272
202-920-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	397.31	104329
Total For Dept 920 GENERAL MISCELLANEOUS						585.52	
Total For Fund 202 MAJOR STREETS FUND						6,799.89	
Fund 203 LOCAL STREETS FUND							
Dept 452 STREET IMPROVEMENT PROGRAM							
203-452-815.010	ELMSMERE DRIVE	BECKETT AND RAEDER,	IN MONTHLY ENGINEERING INVOICE FOR STR:	2017566	08/17/17	256.62	104298
203-452-815.010	ELMSMERE DRIVE	BECKETT AND RAEDER,	IN FIRST PROGRESS PAYMENT FOR 2017 STR:	001	08/17/17	10,611.55	104298
203-452-815.020	HIGH STREET IMPROVEMENTS	BECKETT AND RAEDER,	IN MONTHLY ENGINEERING INVOICE FOR STR:	2017566	08/17/17	322.42	104298
203-452-815.020	HIGH STREET IMPROVEMENTS	BECKETT AND RAEDER,	IN FIRST PROGRESS PAYMENT FOR 2017 STR:	001	08/17/17	13,332.46	104298
Total For Dept 452 STREET IMPROVEMENT PROGRAM						24,523.05	
Dept 920 GENERAL MISCELLANEOUS							
203-920-967.090	RETIREE HEALTHCARE COSTS	BLUE CROSS BLUE SHIELD	SEPT 17 INSURANCE	SEPT 2017	08/17/17	291.66	104272
203-920-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	615.69	104329
Total For Dept 920 GENERAL MISCELLANEOUS						907.35	
Total For Fund 203 LOCAL STREETS FUND						25,430.40	
Fund 226 REFUSE & RECYCLING FUND							
Dept 923 ADMINISTRATION & RECORDS							
226-923-801.250	NORTHVILLE MATTERS NEWSLET	UNITED STATES POSTMAST	POSTAGE - FALL NV MATTERS	872017	08/17/17	214.13	104279
226-923-967.090	Retiree Healthcare Costs	BLUE CROSS BLUE SHIELD	SEPT 17 INSURANCE	SEPT 2017	08/17/17	101.61	104272
226-923-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	273.77	104329
Total For Dept 923 ADMINISTRATION & RECORDS						589.51	
Total For Fund 226 REFUSE & RECYCLING FUND						589.51	
Fund 255 ARTS COMMISSION FUND							
Dept 290 PROGRAMS & EVENTS							
255-290-951.400	CONTRACTED INSTRUCTION - \	NANCY BARICK	CONTRACTED INSTRUCTION	080117	08/17/17	499.05	104338
255-290-951.400	CONTRACTED INSTRUCTION - \	AMBER MYERS-VALENTINE	CONTRACTED INSTRUCTION	080117	08/17/17	45.00	104348
255-290-951.400	CONTRACTED INSTRUCTION - \	AMBER MYERS-VALENTINE	CONTRACTED INSTRUCTION	080117	08/17/17	505.00	104348
255-290-951.400	CONTRACTED INSTRUCTION - \	MARIA LATOUR-COX	CONTRACTED INSTRUCTION	080117	08/17/17	505.00	104353
255-290-951.410	CONTRACTED INSTRUCTION - \	FAMY FOSTER	CONTRACTED INSTRUCTION	081117	08/17/17	2,400.00	104328
255-290-951.520	ADULT PROGRAM SUPPLIES	REBECCA MANN	MODEL PAY - ANATOMY FOR ARTISTS	081117	08/17/17	200.00	104332
255-290-951.520	ADULT PROGRAM SUPPLIES	RICHARD ROMAN	MODEL FEE - ANATOMY FOR ARTISTS	081117	08/17/17	100.00	104333

INVOICE GL DISTRIBUTION REPORT FOR CITY OF NORTHVILLE
EXP CHECK RUN DATES 08/02/2017 - 08/17/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 255 ARTS COMMISSION FUND							
Dept 290 PROGRAMS & EVENTS							
255-290-951.520	ADULT PROGRAM SUPPLIES	JANET WILSON	MODEL PAY - ANATOMY FOR SRTISTS	081117	08/17/17	100.00	104334
255-290-951.520	ADULT PROGRAM SUPPLIES	PETER HACKETT	MODEL PAY - ANATOMY FOR ARTIST	081117	08/17/17	100.00	104354
255-290-951.530	BIRTHDAY PARTIES	MARIA LATOUR-COX	CONTRACTED INSTRUCTION	080117	08/17/17	170.00	104353
255-290-963.130	EXHIBITS	COMMUNITY FINANCIAL	GALLERY STORE ONLINE ART HOUSE	JULY 17	08/17/17	15.00	104315
Total For Dept 290 PROGRAMS & EVENTS						4,639.05	
Dept 702 SPECIAL EVENTS							
255-702-963.270	ARTS & ACTS	FUNSPACE DIRECT LLC	ARTS & ACTS VENDOR REFUND	070517	08/17/17	170.00	104368
Total For Dept 702 SPECIAL EVENTS						170.00	
Dept 792 ART HOUSE BLDG (FRMLY SCOUT BUILDING)							
255-792-801.040	MAINTENANCE & REPAIR SERV	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	25.00	104295
255-792-801.040	MAINTENANCE & REPAIR SERV	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	25.00	104295
255-792-801.040	MAINTENANCE & REPAIR SERV	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	25.00	104295
255-792-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR JUNE 7 - JULY 10 2017	063017	08/17/17	48.58	500274
255-792-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE JULY 11 - AUGUST 5 2017	080517	08/17/17	42.17	500274
Total For Dept 792 ART HOUSE BLDG (FRMLY SCOUT BU						165.75	
Dept 923 ADMINISTRATION & RECORDS							
255-923-732.000	PUBLIC RELATIONS	COMMUNITY FINANCIAL	FACEBOOK ADVERTISING	JULY 17	08/17/17	39.32	104314
Total For Dept 923 ADMINISTRATION & RECORDS						39.32	
Total For Fund 255 ARTS COMMISSION FUND						5,014.12	
Fund 260 PARKS & RECREATION FUND							
Dept 000							
260-000-202.060	REFUNDS PAYABLE	EMILY REISNER	SAND VB COED 2'S NO FORFEIT REFUND	134686	08/17/17	25.00	104375
260-000-202.060	REFUNDS PAYABLE	SCOT REISNER	SAND VB COED 2'S NO FORFEIT REFUND	134684	08/17/17	25.00	104376
260-000-202.060	REFUNDS PAYABLE	GARRETT HAY	SAND VOLLEYBALL COED 2'S & FRIDAY C	134683	08/17/17	50.00	104377
260-000-202.060	REFUNDS PAYABLE	GARRETT HAY	SAND VB NO FORFEIT REFUND COED 4'S	134713	08/17/17	25.00	104378
260-000-202.060	REFUNDS PAYABLE	KAREN GREENWALD	DOG PARK REFUND	134669	08/17/17	80.00	104379
260-000-202.060	REFUNDS PAYABLE	BRADLEY GRESENS	SAND VB COED 4'S NO FORFEIT REFUND	134717	08/17/17	25.00	104380
260-000-202.060	REFUNDS PAYABLE	ANNA DUONG	SAND VB COED 2'S NO FORFEIT REFUND	134682	08/17/17	25.00	104381
260-000-202.060	REFUNDS PAYABLE	PATRICIA SCHUSTER	DOG PARK REFUND	134687	08/17/17	80.00	104382
Total For Dept 000						335.00	
Dept 692 RECREATION ADMINISTRATION							
260-692-801.000	CONTRACTUAL SERVICES	AAA SHREDDING INC	SHREDDING	4042509	08/17/17	15.00	104361
260-692-801.190	TECHNOLOGY SUPPORT & SERV	VERMONT SYSTEMS, INC	SOFTWARE MAINTENANCE CONTRACT	54966	08/17/17	1,222.00	104288
260-692-801.190	TECHNOLOGY SUPPORT & SERV	VERMONT SYSTEMS, INC	WEBSITE SPLASH PAGE	53297	08/17/17	625.00	104288
260-692-801.190	TECHNOLOGY SUPPORT & SERV	PLUG & PAY TECHNOLOGIE	PLUG-N-PAY REC	2017080201565429	08/17/17	15.00	104321
260-692-801.190	TECHNOLOGY SUPPORT & SERV	PLUG & PAY TECHNOLOGIE	PLUG-N-PAY WEB	2017080201565429	08/17/17	15.00	104321
260-692-900.000	PRINTING & PUBLISHING	GREAT AMERICAN FINANCI	COPIER LEASE RCH	21116163	08/17/17	369.00	104351
Total For Dept 692 RECREATION ADMINISTRATION						2,261.00	
Dept 694 ADULT SOFTBALL							
260-694-740.000	OPERATING SUPPLIES	RESIDEX/TURFGRASS, INC.	FIELD MARKING CHALK	INV859183	08/17/17	100.00	104308
Total For Dept 694 ADULT SOFTBALL						100.00	
Dept 697 DAY CAMP							
260-697-740.000	OPERATING SUPPLIES	CAPITAL ONE COMMERCIAL	7003-7311-001-8722 MISC. SUPPLIES	058185	08/17/17	21.97	104286
Total For Dept 697 DAY CAMP						21.97	
Dept 699 OTHER PROGRAM ACTIVITIES							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 260 PARKS & RECREATION FUND							
Dept 699 OTHER PROGRAM ACTIVITIES							
260-699-801.000	CONTRACTUAL SERVICES	FANCY FLASH PHOTO BOOT	PHOTO BOOTH FOR FAMILY FUN NIGHT	1894603	08/17/17	100.00	104366
260-699-801.130	CONTRACTED INSTRUCTION	MAD SCIENCE DETROIT	2017 SUMMER DIGGING & DINOS CAMP	5593	08/17/17	1,875.00	104292
260-699-801.130	CONTRACTED INSTRUCTION	AMERICAN RED CROSS-HEA	RED CROSS BABYSITTER TRAINING COURSE	22037891	08/17/17	1,083.00	104324
260-699-801.130	CONTRACTED INSTRUCTION	DAVE ROBINSON	2017 TGA SUMMER GOLF CAMP AUG 7-11	8112017	08/17/17	3,488.40	104325
260-699-801.130	CONTRACTED INSTRUCTION	DAVE ROBINSON	2017 TGA SUMMER CAMP JULY 31- AUG 4	08042017	08/17/17	2,754.00	104325
260-699-801.130	CONTRACTED INSTRUCTION	LEISURE UNLIMITED LLC	2017 LEISURE UNLIMITED SUMMER CAMPS	17070R	08/17/17	2,358.00	104331
260-699-801.130	CONTRACTED INSTRUCTION	CELESTE JOHNSON	2017 MAY WOMEN'S BOOTCAMP INVOICE	28	08/17/17	994.40	104344
260-699-801.130	CONTRACTED INSTRUCTION	WILDWIND EQUESTRIAN CE	HORSE SUMMER CAMPS FY 18	8012017	08/17/17	1,050.00	104356
260-699-801.130	CONTRACTED INSTRUCTION	WILDWIND EQUESTRIAN CE	HORSE SUMMER CAMPS FY17	8012017	08/17/17	280.00	104356
260-699-801.300	TUNES ON TUESDAY	CHILDREN'S THEATRE OF	TUNES ON TUESDAY PERFORMER AUG 29	82917	08/17/17	525.00	104341
260-699-801.300	TUNES ON TUESDAY	CHILDREN'S THEATRE OF	TUNES ON TUESDAY PERFORMER AUG 22	82217	08/17/17	550.00	104341
Total For Dept 699 OTHER PROGRAM ACTIVITIES						15,057.80	
Dept 700 NV BASEBALL/SOFTBALL ASSOC.							
260-700-801.000	CONTRACTUAL SERVICES	LOCH LE MONDE LANDSCAP	BASEBALL PREP	NPR 2017-4	08/17/17	420.00	104352
260-700-801.000	CONTRACTUAL SERVICES	LOCH LE MONDE LANDSCAP	BASEBALL PREP	NPR 2017-3	08/17/17	375.00	104352
260-700-801.000	CONTRACTUAL SERVICES	LOCH LE MONDE LANDSCAP	BASEBALL PREP FY 18	NPR 2017-3	08/17/17	165.00	104352
Total For Dept 700 NV BASEBALL/SOFTBALL ASSOC.						960.00	
Dept 701 SOCCER							
260-701-726.030	SUPPLIES - FIELD MAINTENAN	GRAINGER	SAND BAGS & TAPES FOR SOCCER	9514517698	08/17/17	217.14	104297
260-701-726.030	SUPPLIES - FIELD MAINTENAN	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	7.35	104307
Total For Dept 701 SOCCER						224.49	
Dept 703 LACROSSE							
260-703-801.130	CONTRACTED INSTRUCTION	BRIAN VINCENT	LACROSSE CONTRACTED INSTRUCTION	8/3/17	08/17/17	150.00	104340
260-703-801.130	CONTRACTED INSTRUCTION	ALLISON CATHERINE VOGE	LACROSSE CONTRACTED PAY	8/3/17	08/17/17	175.00	104347
260-703-801.130	CONTRACTED INSTRUCTION	SARA TIDERINGTON	LACROSSE CONTRACTED INSTRUCTION	8/13/17	08/17/17	300.00	104363
Total For Dept 703 LACROSSE						625.00	
Dept 705 YOUTH VOLLEYBALL							
260-705-726.000	SUPPLIES	SUE JOSTES	YOUTH VOLLEYBALL SUPPLIES	8/4/17	08/17/17	13.96	104326
260-705-804.010	EMPLOYEE PHYSICALS & DRUG	PROVIDENCE OCCUPATIONA	PRE HIRE EXAM	291178	08/17/17	48.00	104319
Total For Dept 705 YOUTH VOLLEYBALL						61.96	
Dept 721 HEALTH & WELLNESS							
260-721-804.010	EMPLOYEE PHYSICALS & DRUG	PROVIDENCE OCCUPATIONA	PRE HIRE EXAM	295786	08/17/17	101.00	104319
Total For Dept 721 HEALTH & WELLNESS						101.00	
Dept 745 SAFETY TOWN							
260-745-726.050	DONATION EXPENDITURES	CAPITAL ONE COMMERCIAL	7003-7311-001-8722 MISC. SUPPLIES	058185	08/17/17	97.43	104286
260-745-942.010	RENTAL - FACILITIES	ST. PAUL'S LUTHERAN CH	2017 SAFETY TOWN FACILITY RENTAL BA	080717	08/17/17	3,300.00	104254
Total For Dept 745 SAFETY TOWN						3,397.43	
Dept 749 PARKS EQUIPMENT MAINTENANCE							
260-749-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS OF PLY	EXPEDITION PARTS	545931	08/17/17	75.13	104273
Total For Dept 749 PARKS EQUIPMENT MAINTENANCE						75.13	
Dept 752 PARKS ADMINSTRATION							
260-752-740.000	OPERATING SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	8680329	08/17/17	232.92	104293
260-752-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	12.97	104307
260-752-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	224.38	104307
260-752-920.000	UTILITIES	REPUBLIC SERVICES #241	DUMPSTER SERVICE	0241-003120497	08/17/17	472.23	104322
260-752-942.020	RENT - OFFICE SPACE	NORTHVILLE TOWNSHIP	OFFICE RENT	1700002336	08/17/17	625.00	104280

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 260 PARKS & RECREATION FUND							
Dept 752 PARKS ADMINISTRATION							
Total For Dept 752 PARKS ADMINISTRATION						1,567.50	
Dept 756 COMMUNITY DOG PARK							
260-756-726.000	SUPPLIES	D/A CENTRAL. INC	FOBS	53677	08/17/17	642.00	104289
260-756-726.000	SUPPLIES	REDFORD LOCK COMPANY I	FOB READER DOG PARK	48062	08/17/17	166.00	104312
260-756-726.000	SUPPLIES	ZERO WASTE USA	MUTT MITTS	167938	08/17/17	599.90	104330
260-756-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	25.00	104295
260-756-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	25.00	104295
260-756-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	25.00	104295
260-756-853.000	TELEPHONE/COMMUNICATIONS	VERIZON WIRELESS, INC.	FOB COMMUNICATION	9790140805	08/17/17	50.06	104285
Total For Dept 756 COMMUNITY DOG PARK						1,532.96	
Dept 757 CABBAGETOWN PARK							
260-757-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	25.00	104295
260-757-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	25.00	104295
260-757-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	25.00	104295
Total For Dept 757 CABBAGETOWN PARK						75.00	
Dept 758 COLDWATER SPRINGS NATURE AREA							
260-758-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	50.00	104295
Total For Dept 758 COLDWATER SPRINGS NATURE AREA						50.00	
Dept 759 FISH HATCHERY PARK							
260-759-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	150.00	104295
260-759-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	150.00	104295
260-759-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	340.00	104295
Total For Dept 759 FISH HATCHERY PARK						640.00	
Dept 760 FORD FIELD							
260-760-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	5.16	104307
260-760-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	2.76	104307
260-760-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	150.00	104295
260-760-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	200.00	104295
260-760-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	470.00	104295
Total For Dept 760 FORD FIELD						827.92	
Dept 761 HENNINGSON PARK							
260-761-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	80.00	104295
260-761-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	80.00	104295
260-761-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	390.00	104295
260-761-920.030	WATER & SEWER SERVICE	NORTHVILLE TOWNSHIP WA	WATER/SEWER SERVICE	09008	08/17/17	143.76	104299
Total For Dept 761 HENNINGSON PARK						693.76	
Dept 762 MILLENNIUM PARK							
260-762-740.000	OPERATING SUPPLIES	BEAR CLAW BAGS	TRASHBAGS	71763	08/17/17	294.00	104255
260-762-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	314.12	104307
260-762-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	585.00	104295
260-762-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	585.00	104295
260-762-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	1,810.00	104295
260-762-920.030	WATER & SEWER SERVICE	NORTHVILLE TOWNSHIP WA	WATER/SEWER SERVICE	09008	08/17/17	162.12	104299
Total For Dept 762 MILLENNIUM PARK						3,750.24	
Dept 763 NORTHVILLE COMMUNITY PARK							
260-763-740.000	OPERATING SUPPLIES	BEAR CLAW BAGS	TRASHBAGS	71763	08/17/17	300.00	104255

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 260 PARKS & RECREATION FUND							
Dept 763 NORTHVILLE COMMUNITY PARK							
260-763-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	238.47	104307
260-763-740.000	OPERATING SUPPLIES	ZERO WASTE USA	MUTT MITTS	167938	08/17/17	471.96	104330
260-763-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	1,510.00	104295
260-763-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	1,510.00	104295
260-763-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	4,870.00	104295
260-763-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR JUNE 7 - JULY 10 2017	063017	08/17/17	13.58	500274
260-763-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE JULY 11 - AUGUST 5 2017	080517	08/17/17	14.23	500274
260-763-920.030	WATER & SEWER SERVICE	NORTHVILLE TOWNSHIP WA	WATER/SEWER SERVICE	09008	08/17/17	712.34	104299
260-763-940.120	IRRIGATION SYSTEM SUPPLIES	SITEONE LANDSCAPE SUPP	IRRIGATION SUPPLIES	81920880	08/17/17	419.64	104359
260-763-940.120	IRRIGATION SYSTEM SUPPLIES	SITEONE LANDSCAPE SUPP	IRRIGATION SUPPLIES	81905031	08/17/17	6.53	104359
Total For Dept 763 NORTHVILLE COMMUNITY PARK						10,066.75	
Dept 764 SHELDON ROAD PARK							
260-764-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	80.00	104295
260-764-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	80.00	104295
260-764-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	80.00	104295
Total For Dept 764 SHELDON ROAD PARK						240.00	
Dept 765 TOWN SQUARE							
260-765-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	17.44	104307
Total For Dept 765 TOWN SQUARE						17.44	
Dept 766 VETERAN'S MEMORIAL AT WATERFORD WOODS							
260-766-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	25.00	104295
260-766-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	25.00	104295
260-766-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	25.00	104295
Total For Dept 766 VETERAN'S MEMORIAL AT WATERFOR						75.00	
Dept 767 BENNETT ARBORETUM PATHWAY							
260-767-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	60.00	104295
260-767-801.000	CONTRACTUAL SERVICES	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	60.00	104295
Total For Dept 767 BENNETT ARBORETUM PATHWAY						120.00	
Dept 790 COMM CTR BUILDINGS & GROUNDS							
260-790-740.000	OPERATING SUPPLIES	HOME DEPOT CREDIT SERV	SUPPLIES 6035322531908220	6035322531908220	08/17/17	380.40	104307
260-790-801.000	CONTRACTUAL SERVICES	NORTHSTAR FACILITY SER	MAT SERVICE	0398566	08/17/17	150.34	104306
260-790-801.000	CONTRACTUAL SERVICES	GENERAL SCOREBOARD LLC	SCOREBOARD REPAIR	5224	08/17/17	392.70	104318
260-790-801.000	CONTRACTUAL SERVICES	ROSE PEST SOLUTIONS	PEST CONTROL NCC	10486642	08/17/17	46.00	104336
260-790-801.000	CONTRACTUAL SERVICES	AAA SHREDDING INC	SHREDDING	4042509	08/17/17	15.00	104361
260-790-804.010	EMPLOYEE PHYSICALS & DRUG	PROVIDENCE OCCUPATIONA	PRE EMPLOYMENT CHECK	296298	08/17/17	63.00	104319
260-790-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR JUNE 7 - JULY 10 2017	063017	08/17/17	316.29	500274
260-790-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE JULY 11 - AUGUST 5 2017	080517	08/17/17	174.76	500274
260-790-931.000	BUILDING MAINTENANCE	DAVEY TREE EXPERT CO.	MOWING SERVICE	911541710	08/17/17	40.00	104295
260-790-931.000	BUILDING MAINTENANCE	DAVEY TREE EXPERT CO.	MOWING SERVICE	911566452	08/17/17	40.00	104295
260-790-931.000	BUILDING MAINTENANCE	DAVEY TREE EXPERT CO.	MOWING & FERTILIZER	911593389	08/17/17	165.00	104295
Total For Dept 790 COMM CTR BUILDINGS & GROUNDS						1,783.49	
Dept 791 HILLSIDE BUILDINGS & GROUNDS							
260-791-801.000	CONTRACTUAL SERVICES	NORTHSTAR FACILITY SER	MAT SERVICE	0398565	08/17/17	42.69	104306
Total For Dept 791 HILLSIDE BUILDINGS & GROUNDS						42.69	
Total For Fund 260 PARKS & RECREATION FUND						44,703.53	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF NORTHVILLE
 EXP CHECK RUN DATES 08/02/2017 - 08/17/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 265 SENIOR CITIZENS SERVICES FUND							
Dept 290 PROGRAMS & EVENTS							
265-290-740.040	SUPPLIES - CLASSES	PAMELA CAMERON	PARTITION FOR REFLEXOLOGY	080817	08/17/17	139.00	104367
265-290-740.110	SUPPLIES - SPECIAL EVENTS	GUERNSEY FARMS DAIRY	ICE CREAM SPECIAL EVENT	081617	08/17/17	120.00	104256
265-290-801.280	EVENT EXPENSES/TRIPS	COMMUNITY FINANCIAL	CREDIT CARD USE - LAVENDER FEST TIC	7312017	08/17/17	98.00	104313
Total For Dept 290 PROGRAMS & EVENTS						357.00	
Dept 292 ADMINISTRATION							
265-292-801.190	TECHNOLOGY SUPPORT & SERV	VERMONT SYSTEMS, INC	SOFTWARE MAINTENANCE CONTRACT	54966	08/17/17	611.00	104288
265-292-801.190	TECHNOLOGY SUPPORT & SERV	VERMONT SYSTEMS, INC	WEBSITE SPLASH PAGE	53297	08/17/17	625.00	104288
265-292-939.010	EQUIPMENT RENTAL SERVICES	GREAT AMERICAN FINANCI	COPIER LEASE NCC	21050790	08/17/17	199.00	104351
Total For Dept 292 ADMINISTRATION						1,435.00	
Total For Fund 265 SENIOR CITIZENS SERVICES FUND						1,792.00	
Fund 370 DOWNTOWN DEVELOPMENT AUTHORITY							
Dept 000							
370-000-418.000	PROPERTY TAXES - OTHER	WAYNE COUNTY TREASURER	MONTHLY REVOLVING FUND	32944	08/17/17	(688.83)	104278
Total For Dept 000						(688.83)	
Dept 861 DESIGN COMMITTEE							
370-861-801.000	CONTRACTUAL SERVICES	MARC DUTTON IRRIGATION	ANNUAL IRRIGATION START UP	167939	08/17/17	207.70	104287
370-861-801.000	CONTRACTUAL SERVICES	MARC DUTTON IRRIGATION	REPAIRS TO IRRIGATION SYSTEM	167841	08/17/17	3,226.27	104287
370-861-801.000	CONTRACTUAL SERVICES	CUSTOMCHANNELS.NET LLC	ANNUAL FEE FOR MUSIC IN TOWN SQUARE	46269	08/17/17	419.40	104342
370-861-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR JUNE 7 - JULY 10 2017	063017	08/17/17	33.67	500274
370-861-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE JULY 11 - AUGUST 5 2017	080517	08/17/17	36.22	500274
Total For Dept 861 DESIGN COMMITTEE						3,923.26	
Dept 862 MARKETING							
370-862-784.000	DOWNTOWN PROGRAMMING & PRC	NORTHVILLE CHAMBER OF	2017-18 FRIDAY NIGHT CONCERT SPOSOR	23959	08/17/17	7,000.00	104294
370-862-784.000	DOWNTOWN PROGRAMMING & PRC	NORTHVILLE CHAMBER OF	1/2 SPONSORSHIP PACKAGE FOR 2017-18	23958	08/17/17	3,500.00	104294
370-862-801.000	CONTRACTUAL SERVICES	JEANNE A. MICALLEF	MONTHLY PR RETAINER AND PHOTO SHOOT	NORTHVILLE 8-17	08/17/17	2,375.00	104267
370-862-801.340	WEB SITE MAINTENANCE	ACCUNET, INC	ANNUAL WEB HOSTING	17851	08/17/17	420.00	104291
Total For Dept 862 MARKETING						13,295.00	
Dept 864 ORGANIZATIONAL							
370-864-802.010	LEGAL SERVICES - GENERAL	PLUNKETT COONEY	LEGAL FEES - GENERAL JULY 2017 (22.	10670498	08/17/17	50.00	104282
370-864-802.010	LEGAL SERVICES - GENERAL	ADKISON, NEED & ALLEN	LEGAL FEES - REAL ESTATE JULY 2017	109974	08/17/17	128.00	104358
370-864-958.000	MEMBERSHIP & DUES	NATIONAL MAIN STREET C	ANNUAL MEMBERSHIP FEES	5727	08/17/17	350.00	104263
Total For Dept 864 ORGANIZATIONAL						528.00	
Total For Fund 370 DOWNTOWN DEVELOPMENT AUTHORITY						17,057.43	
Fund 538 HOUSING COMMISSION OPERATING FUND							
Dept 266 ALLEN TERRACE MAINTENANCE							
538-266-726.010	SUPPLIES - MAINT & REPAIR	COMMUNITY FINANCIAL	SIX PARKING LOT LIGHTS HOUSING	JULY 17	08/17/17	87.00	104316
538-266-801.040	MAINTENANCE & REPAIR SERV	METRO ENVIRONMENTAL SE	SINKS BACKED UP APT 301 & 303	60851	08/17/17	337.50	104300
538-266-801.040	MAINTENANCE & REPAIR SERV	KONICA MINOLTA BUSINES	METER CHARGES	246739889	08/17/17	47.74	104303
538-266-801.040	MAINTENANCE & REPAIR SERV	KONICA MINOLTA	COPIER MACHINE CONTRACT	30611485	08/17/17	108.08	104337
538-266-801.060	ELEVATOR MAINTENANCE SERV	THYSSEN KRUPP ELEVATOR	ELEVATOR CONTRACT THRU 10/31/17	3003373034	08/17/17	942.92	104311
Total For Dept 266 ALLEN TERRACE MAINTENANCE						1,523.24	
Dept 267 ALLEN TERRACE UTILITIES							
538-267-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR JUNE 7 - JULY 10 2017	063017	08/17/17	485.24	500274
538-267-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE JULY 11 - AUGUST 5 2017	080517	08/17/17	352.00	500274

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 538 HOUSING COMMISSION OPERATING FUND							
Dept 267 ALLEN TERRACE UTILITIES							
						Total For Dept 267 ALLEN TERRACE UTILITIES	837.24
Dept 292 ADMINISTRATION							
538-292-802.010	LEGAL SERVICES - GENERAL	PLUNKETT COONEY	LEGAL FEES - GENERAL JULY 2017 (22.	10670498	08/17/17	978.00	104282
538-292-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	1,777.68	104329
						Total For Dept 292 ADMINISTRATION	2,755.68
						Total For Fund 538 HOUSING COMMISSION OPERATING FUND	5,116.16
Fund 592 WATER & SEWER FUND							
Dept 548 SEWER OPERATION & MAINTENANCE							
592-548-768.000	LAUNDRY & CLEANING	CINTAS CORPORATION - 3	LAUNDRY SERVICE	300802430	08/17/17	74.87	104275
592-548-768.000	LAUNDRY & CLEANING	CINTAS CORPORATION - 3	LAUNDRY SERVICE	300797240	08/17/17	74.87	104275
592-548-802.010	LEGAL SERVICES - GENERAL	PLUNKETT COONEY	LEGAL FEES - GENERAL JULY 2017 (22.	10670498	08/17/17	37.50	104282
						Total For Dept 548 SEWER OPERATION & MAINTENANCE	187.24
Dept 549 SEWER CHARGES - WAYNE COUNTY							
592-549-801.220	SEWAGE DISPOSAL - WAYNE CO	WAYNE CO. DEPT OF ENVIR	JULY 2017 FIXED SEWAGE	291256	08/17/17	67,953.60	104274
						Total For Dept 549 SEWER CHARGES - WAYNE COUNTY	67,953.60
Dept 553 WATER COST - CITY OF DETROIT							
592-553-801.210	WATER SUPPLY	GREAT LAKES WATER AUTH	WATER SUPPLY FROM GLWA	08042017	08/17/17	69,841.90	104360
						Total For Dept 553 WATER COST - CITY OF DETROIT	69,841.90
Dept 556 WATER OPERATION & MAINTENANCE							
592-556-768.000	LAUNDRY & CLEANING	CINTAS CORPORATION - 3	LAUNDRY SERVICE	300802430	08/17/17	74.87	104275
592-556-768.000	LAUNDRY & CLEANING	CINTAS CORPORATION - 3	LAUNDRY SERVICE	300797240	08/17/17	74.87	104275
592-556-775.000	MATERIALS	HD SUPPLY WATERWORKS,	SADDLE EPOXY W/304SS STRAPS	H593940	08/17/17	77.11	104283
592-556-775.000	MATERIALS	USA BLUE BOOK	TRAFFIC STOP/SLOW PADDLE 7"	325959	08/17/17	165.95	104305
592-556-801.000	CONTRACTUAL SERVICES	PLUNKETT COONEY	LEGAL FEES - GENERAL JULY 2017 (22.	10670498	08/17/17	125.00	104282
592-556-801.000	CONTRACTUAL SERVICES	XPRT LAWN AND SNOW IN	LAWN MOWING SERVICES (JULY 2017)	1116	08/17/17	105.00	104362
						Total For Dept 556 WATER OPERATION & MAINTENANCE	622.80
Dept 557 WATER - CAPITAL IMPROVEMENTS							
592-557-803.800	WATER PUMP HOUSE IMPROVEMENTS	KENNEDY INDUSTRIES, IN	WATER TOWER MAINTENANCE	578900	08/17/17	365.00	104260
						Total For Dept 557 WATER - CAPITAL IMPROVEMENTS	365.00
Dept 923 ADMINISTRATION & RECORDS							
592-923-801.250	NORTHVILLE MATTERS NEWSLETTER	UNITED STATES POSTMAST	POSTAGE - FALL NV MATTERS	872017	08/17/17	214.14	104279
592-923-967.090	RETIREE HEALTHCARE COSTS	BLUE CROSS BLUE SHIELD	SEPT 17 INSURANCE	SEPT 2017	08/17/17	613.18	104272
592-923-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803	SEPTEMBER 2017 INSURANCE	SEPT 2017	08/17/17	2,657.32	104329
						Total For Dept 923 ADMINISTRATION & RECORDS	3,484.64
						Total For Fund 592 WATER & SEWER FUND	142,455.18
Fund 641 EQUIPMENT FUND							
Dept 271 DPW BUILDINGS & GROUNDS							
641-271-801.000	CONTRACTUAL SERVICES	ROBINSON WELDING SUPPL	ACETYLENE CYLINDER FOR WELDING	67971	08/17/17	20.95	104304
641-271-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE FOR JUNE 7 - JULY 10 2017	063017	08/17/17	25.71	500274
641-271-920.020	NATURAL GAS	CONSUMERS ENERGY	GAS USAGE JULY 11 - AUGUST 5 2017	080517	08/17/17	14.29	500274
						Total For Dept 271 DPW BUILDINGS & GROUNDS	60.95
Dept 932 EQUIPMENT OPERATIONS & MAINT							
641-932-781.000	AUTOMOTIVE PARTS	JACK DOHENY COMPANIES	PART FOR VACTOR TO REPAIR LEAK	A05602	08/17/17	205.00	104276
641-932-781.000	AUTOMOTIVE PARTS	JACK DOHENY COMPANIES	PARTS FOR VACTOR REPAIRS	A05501	08/17/17	135.00	104276

INVOICE GL DISTRIBUTION REPORT FOR CITY OF NORTHVILLE
 EXP CHECK RUN DATES 08/02/2017 - 08/17/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 641 EQUIPMENT FUND							
Dept 932 EQUIPMENT OPERATIONS & MAINT							
641-932-781.000	AUTOMOTIVE PARTS	MARK'S OUTDOOR POWER E PART FOR BOB CAT SKID LOADER		133533	08/17/17	45.18	104281
641-932-781.000	AUTOMOTIVE PARTS	HOME DEPOT CREDIT SERV 6035322502433554		07132017	08/17/17	269.78	104307
641-932-967.090	Retiree Healthcare Costs	BLUE CROSS BLUE SHIELD SEPT 17 INSURANCE		SEPT 2017	08/17/17	157.01	104272
641-932-967.090	RETIREE HEALTHCARE COSTS	BENISTAR/UA-6803 SEPTEMBER 2017 INSURANCE		SEPT 2017	08/17/17	331.44	104329
Total For Dept 932 EQUIPMENT OPERATIONS & MAINT						1,143.41	
Total For Fund 641 EQUIPMENT FUND						1,204.36	
Fund 690 INTERFUND INVESTMENT POOL							
Dept 000							
690-000-216.000	INTEREST DUE TO OTHER FUNI PFM ASSET MANAGEMENT L	JULY INVESTMENT ADVISORY FEES		79334	08/17/17	1,737.97	104346
Total For Dept 000						1,737.97	
Total For Fund 690 INTERFUND INVESTMENT POOL						1,737.97	
Fund 701 TRUST & AGENCY FUND - TAXES							
Dept 000							
701-000-217.090	DUE TO UB/TAX/AR CUSTOMERS WATERSTREET, RONALD & M	Sum Tax Refund 48-22-33-452-012		08/17/2017	08/17/17	6,540.43	104383
701-000-219.170	INTEREST DUE TO SCHOOL	NORTHVILLE PUBLIC SCHO 2016 TAX YEAR INTEREST		2016	08/17/17	22.90	104284
Total For Dept 000						6,563.33	
Total For Fund 701 TRUST & AGENCY FUND - TAXES						6,563.33	
Fund 750 PAYROLL FUND							
Dept 910 FRINGE BENEFITS							
750-910-720.000	LIFE, A,D&D, LTD, AND OPTI	THE HARTFORD LIFE INSURANCE		768837168950	08/17/17	1,178.06	104269
750-910-723.000	CONTRACTED COMPLIANCE SER\	BASIC AUGUST 2017		10-137620	08/17/17	68.50	104271
Total For Dept 910 FRINGE BENEFITS						1,246.56	
Total For Fund 750 PAYROLL FUND						1,246.56	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			52,760.34	
			Fund 202 MAJOR STREETS FUND			6,799.89	
			Fund 203 LOCAL STREETS FUND			25,430.40	
			Fund 226 REFUSE & RECYCLING FUND			589.51	
			Fund 255 ARTS COMMISSION FUND			5,014.12	
			Fund 260 PARKS & RECREATION FUND			44,703.53	
			Fund 265 SENIOR CITIZENS SERVICES FUN			1,792.00	
			Fund 370 DOWNTOWN DEVELOPMENT AUTHORI			17,057.43	
			Fund 538 HOUSING COMMISSION OPERATING			5,116.16	
			Fund 592 WATER & SEWER FUND			142,455.18	
			Fund 641 EQUIPMENT FUND			1,204.36	
			Fund 690 INTERFUND INVESTMENT POOL			1,737.97	
			Fund 701 TRUST & AGENCY FUND - TAXES			6,563.33	
			Fund 750 PAYROLL FUND			1,246.56	
Total For All Funds:						<hr/>	312,470.78

City of Northville Beautification Commission Meeting Minutes for July 10, 2017

Attendance: Nadia Golinski, Gary Haas, Sally Hayes, Yumi Kudo, Callie Milroy, Liliana Miyahara, Diane Pittaway, Terry Snyder, Jim Gallogly

Guests: Sue Marie Klimek and Amanda Serpelloni

Absent: Doug Bingham, Julie Mantay, Nachi Hirato

Diane welcomed everyone and thanked them for their attendance and contributions to all the projects.

Liliana provided the updated membership list.

June meeting minutes were approved with the correction that Gary Haas prepared the planting bed for City Hall begonias, not the DPW crew.

Treasurer's Report: Sally is waiting for all the invoices for the 50th reception and open house expenses to be applied to the 2016-17 budget. Our new budget began July 1st.

SE MI BC: Callie & Diane attended meeting/luncheon in Grosse Ile in June. Focus was on historical preservation which raised their awareness of the scope of beautification projects.

BARREL PATROL: Yumi distributed Nachi's schedule for upkeep of the barrels.

PROJECT REPORTS:

A special thank you to Sue Marie Klimek for all the help with the 50th celebration events.

Thank you to Jim & Lorna Gallogly for the reliable and beautiful upkeep of Randolph St Blvd at Eight Mile Rd.

Center St Blvd: Need for weeding along the bark strip on either side plus between the pavers at the ends was conveyed to Jim G

City Hall: Callie recommended more begonias for the beds for next year. Diane asked if pink should replace red but members like the red.

Hutton & Main: Thanks to Nachi, Yumi, Natsuki Hoshino, Haruna Morimoto, Izumi Hasegawa, and Amanda Serpelloni. The corner is weeded, lamb's ear is thinned out, and sunflowers are planted.

Rotary Park: Rotary member Guy Beardsly contacted Diane about a scheduled clean up for July 12th. They have approved a small budget for purchasing flowers which Diane will use for spring planting.

Long's Back Bed: Callie & Diane have selected Angelina sedum to plant next spring.

50th Celebrations: Julie arranged for Mayor Roth to present us with a proclamation. He said we "set the bar high."
Diane read a note from Linda Lestock, former chairperson of our BC.

Many thanks to Liliana, Yumi, and Sally for organizing the Council reception and open house with such expertise.

Thanks to Julie for publicity contacts.

Liz Cezat published a great article in the City News with our judging form. Diane submitted the forms plus photo of Angela Carson's for the Better Business Bureau face book. Also, form & letter was given to Lori Ward for the DDA newsletter.

July 4 Parade: Thanks to Kei Sakakida, our previous member for fabulous paintings we used in the July 4 parade.

Liliana, Callie, Nachi, Diane, Sue Marie marched along with Gisele Najar and Sue Marie's daughter and family.

NEW BUSINESS: Diane passed out lists of the judging sections and forms for scoring. She also passed around photos of establishments that demonstrate the four categories for judging, appearance, design, environment, and features. Sections were assigned. Due date is 7/28/17.

Members were asked to consider some residential homes for letters of appreciation.

Rotary luncheon is September 26th.

Terry moved to adjourn; Gary seconded motion.

~ City of Northville ~

Council Communications

To: Mayor and City Council
From: Dianne Massa, City Clerk
Date: August 21, 2017
Subject: Reappointment to the Downtown Development Authority

Background/Analysis

The term of Downtown Development Authority (DDA) member John Casey expires on September 30, 2017.

City staff contacted the board member, who indicated he would accept a reappointment.

The statute under which DDA's exist is MCL 125.1654. The first section of the act reads as follows: "Members shall be appointed by the chief executive officer of the municipality, subject to approval by the governing body of the municipality".

Budget Impact None

Recommendation

It is recommended that the Northville City Council approve the above reappointment to the DDA as recommended by the Selection Committee and the Mayor.

Recommended Motion

Move to approve the reappointment of John Casey to the DDA, to four-year terms expiring on September 30, 2021, as recommended by the Selection Committee and the Mayor.

Dianne Massa

DEPARTMENT

Patrick Sullivan

CITY MANAGER

~ City of Northville ~

Council Communications

TO: Mayor and City Council

FM: Dianne Massa, City Clerk

DT: August 21, 2017

SJ: Reappointment to the Northville Housing Commission

Background/Analysis:

The term of Northville Housing Commissioner Alan Deneau expires September 15, 2017. At the direction of the Board and Commission Selection Committee, City staff contacted the Commissioner, who is willing to accept a reappointment to this Commission.

Budget Impact: None

Recommendation:

It is recommended that the Northville City Council reappoint **Alan Deneau** to the Northville Housing Commission as recommended by the Board and Commission Selection Committee.

Recommended Motion:

Move to reappoint **Alan Deneau** to the Northville Housing Commission, to a five-year term expiring September 15, 2022, as recommended by the Board and Commission Selection Committee.

Dianne Massa

DEPARTMENT

Patrick Sullivan

CITY MANAGER

~ City of Northville ~

Council Communications

To: Mayor and City Council
From: Patrick Sullivan, City Manager
Date: August 21, 2017
Subject: Special Event Request / Heritage Festival

Background: The City has received a Special Event Application from the Northville Chamber of Commerce to conduct the 29th Annual Heritage Festival, formerly Victorian Festival on Friday, September 15th through Sunday, September 17th. Upon review by City Staff, the following was noted as pertinent to the request.

Analysis:

- The Victorian Parade will stage on W. Cady and in the Board of Education parking lot at 5:30 p.m., this lot will need to be posted closed at 4:30pm and will reopen at 7:30pm. The parade will proceed East on W. Cady, North on Wing, West on Main, North on Linden, East on Dunlap, South on Center, West on W. Cady and return to the Board of Education parking lot.
- Main between Wing and Hutton and Center between Dunlap and Mary Alexander Court will be closed beginning at 9:30am on Friday, September 15th and re-open at 7:00 p.m. on Sunday, September 17th. “No Parking” signs will be posted on Thursday, September 14th on streets to be closed the following day. Vendors will need to be situated to allow the passage of emergency vehicles.
- The open space behind City Hall will be used for the Victorian Saloon. Set up will begin on Tuesday, September 12th. The saloon will be open on Friday and Saturday evening only. A stage, tables and chairs, lighting, and a dumpster will also be placed in the area. Entry will be restricted to adults, with minors allowed entry when accompanied by an adult. Security will be checking identification and using wristbands to confirm I.D. verification. All mandated guidelines as outlined by the MLCC will be adhered to.
- Music will be provided throughout the festival, will stay within the City’s noise ordinance, and end before 11:00 p.m.
- Heritage Festival street pole banners will be placed downtown on or around September 1st by DPW.
- Carnival rides will be set up on Main and Center Street. An electrical permit must be pulled for kiddie rides and inspections must be completed prior to operation by the Fire Department and electrical inspector. The carnival rides must also have current extinguishers present.

- A 150th anniversary celebration for the City of Northville will be in Town Square. This event is sponsored by the City.
- Food vendors must possess a temporary food license from Wayne County Health Department and if using open flame cooking devices, have a current inspected 3A-40BC extinguishers at their tents, as well as have propane tanks secured to prevent tipping. As in the past, all areas will be inspected by the Fire Department prior to operation.
- Porta-johns will be placed on the Cady Deck, in the parking lot across from Joseph's Coney Island and near the Saloon. Porta-johns must be pumped out and maintained for the duration of the festival.

Recommended insurance requirements include:

Chamber:

\$3M general liability, \$1M Auto Liability (including non-hired autos), and \$1M liquor liability with the City of Northville named as an additional insured for all Heritage Festival activity.

The Chamber will also need to provide a separate copy of the Policy Endorsement that shows the policy change recognizing the City of Northville as an additional insured for GL, AL and LL and a hold harmless indemnifying the City of Northville.

Carnival Rides:

Ride vendor needs to provide a Certificate for \$3M general liability and proof of a valid workers compensation policy. If the vendor doesn't provide the \$3M, the Chamber typically uses their excess liability to make up the difference and notes this on their Certificate. The City of Northville should be named as an additional insured.

The vendor should provide a separate copy of the Policy Endorsement that shows the policy change recognizing the City as an additional insured for GL and return a hold harmless indemnifying the City.

An electrical permit and inspection will be required for carnival rides.

Horse & Carriage:

Vendor shall provide Certificate of Insurance for \$1M General Liability naming the City of Northville as an additional insured for GL along with a separate copy of the Policy Endorsement that shows the policy change recognizing the City as an additional insured for GL and a hold harmless indemnifying the City.

Each Food Vendor:

Shall provide Certificate of Insurance for \$1M General Liability, and \$1M Automobile Liability (if a food truck), naming the City of Northville as an additional insured for GL and AL along with a separate copy of the Policy Endorsement that shows the policy change recognizing the City as additional insureds for GL and AL and a hold harmless indemnifying the City.

It will be conveyed that the City does not have an agreement, lease or contract with vendors. Endorsements from vendors cannot reference any permits, permission, agreement, contract or lease. All insurance certificates Endorsements and Hold Harmless agreements must be received by September 1, 2017.

Budget Impact: No impact

Recommendation: It is recommended that City Council approve the request of the Northville Chamber of Commerce to conduct the 29th Annual Heritage Festival as outlined above on the condition that all Certificates of Insurance and Hold Harmless Agreements are submitted to the City Clerk for review no later than September 1, 2017.

Recommended Motion: I move that City Council approve the request of the Northville Chamber of Commerce to conduct the 29th Annual Heritage Festival as outlined above on the condition that all Certificates of Insurance and Hold Harmless Agreements are submitted to the City Clerk for review no later than September 1, 2017.

DEPARTMENT

Patrick Sullivan
CITY MANAGER

~ City of Northville ~

Council Communications

To: Mayor and City Council

From: Patrick Sullivan, City Manager

Subject: Proclamation /September as “National Recovery Month”

Date: August 21, 2017

Background: The City has received a request from the Oakland County Community Mental Health Authority to support their activities to bring awareness about substance abuse matters to the community. Specifically, a proclamation (*Attached*) was requested of all cities, townships, and villages throughout Oakland County in designating September as “National Recovery Month” in the community.

Recommendation: It is recommended the Northville City Council approve the request for a proclamation designating the month of September in the City of Northville as “National Recovery Month” from the Oakland County Community Mental Health Authority.

Recommended Motion: Move that the Northville City Council approve the request for a proclamation designating the month of September in the City of Northville as “National Recovery Month” from the Oakland County Community Mental Health Authority.

DEPARTMENT

Patrick Sullivan
CITY MANAGER

~ P R O C L A M A T I O N ~

City of Northville

National Recovery Month - September 2017

Whereas, substance abuse recovery is important for individual well-being and vitality, as well as for families, communities and businesses; and

Whereas, approximately 21.5 million Americans ages 12 and older have a substance abuse disorder; and

Whereas, 1 in 5 teens abuse prescription drugs before the age of 13; and

Whereas, last year 2,000 Michiganders died due to opioid overdoses, placing Michigan as the 7th highest number of deaths due to opioid overdose in the nation; and

Whereas, we will continue to educate and raise awareness of the risks and potential harm associated with prescription drug misuse; and

Whereas, we believe everyone facing substance abuse disorders deserve the benefit of recovery; and

Whereas, Friday, September 22, 2017, has been designated for Oakland County's 10th Annual Substance Use Recovery Celebration and Walk; and

Whereas, stigma and stereotypes associated with substance use disorders often keep people from seeking treatment that could improve their quality of life; and

Whereas, substance use disorders occur when the recurrent use of alcohol and/or drugs causes clinically or functionally significant impairment, such as health problems, disability, and failure to meet major responsibilities at work, school, or home; and

Whereas, substance use disorder recovery is a journey of healing and transformation, enabling people to live in a community of his/her choice while striving to achieve his/her full potential; and

Whereas, substance use disorder recovery benefits individuals with substance use disorders by focusing on their abilities to live, work, learn, and fully participate and contribute to our society, and also enriches the culture of our community; and

Now, Therefore, I, as Mayor Pro-Tem of the City of Northville, do hereby proclaim September 2017 as National Recovery Month in the City of Northville and call upon all government agencies, schools, public and private institutions, schools and citizens to recommit our state to increasing awareness and understanding of substance use, and the need for appropriate and accessible services to promote recovery.

Proclaimed this 21st day of August 2017

Jim Allen, Mayor Pro-Tem

~ City of Northville ~

Council Communications

To: Mayor and City Council
From: Patrick Sullivan, City Manager
Date: August 21, 2017
Subject: Special Event Request / Bricklin International Car Cruise

Background: The City has received a request from South Lyon resident, Steve Ickes of the Bricklin International Car Club to conduct a car show in the streets of Downtown Northville on Saturday, August 11, 2018 from 9:00am until 5:00pm.

Analysis: The Bricklin International Club would like to make Northville a cruise destination for members to display their cars and enjoy the downtown. It is anticipated that 30-40 cars will be on display. Main Street between Center and Hutton would be closed at 9:00am and re-open at 5:00pm on Saturday, August 11, 2018. The Police Department will pull barricades already in place from the Friday Night Concert and post no parking the night before the event.

The Bricklin International Club will provide an insurance policy for \$1M general liability naming the City of Northville as additional insured and submit a copy of the policy endorsement, as well as a hold harmless agreement indemnifying the City, within one week following approval of event.

The NCBA and Bricklin International have been in contact with each other and will attempt to work together to hold events to complement each other.

Budget Impact: Support from Police will be invoiced accordingly to the requestor.

Recommended Motion: Move to approve the request from South Lyon resident Steve Ickes for the Bricklin International Car Club to conduct a car show in the streets of Downtown Northville on Saturday, August 11, 2018 from 9:00am until 5:00pm provided the proper insurance documents are received by the City Clerk.

DEPARTMENT

Patrick Sullivan
CITY MANAGER

~ City of Northville ~

Council Communications

To: Mayor and City Council
From: Patrick Sullivan, City Manager
Date: August 21, 2017
Subject: Valet Parking for HKS Architects Open House – September 14, 2017

Background: The City has received a request from Elite Parking Solutions, Inc. located in West Bloomfield, Michigan to provide valet service for an open house at HKS Architects located in the Water Wheel Building on September 14, 2017 from 4-8 p.m.

Analysis: Elite Parking Solutions plans to fill the Water Wheel parking lot first, with overflow parking on the street and dirt lot on the corner of Cady and Griswold.

A Certificate of Insurance, naming the City of Northville as an additional insured for \$1M General Liability, \$1M Garage Liability, and Garage keepers legal liability with their policy Endorsement and proof of a valid Workers Compensation and Employers Liability policy with the minimum statutory limits must be received by the City Clerk within one week following City Council approval along with a hold harmless indemnifying the City of Northville.

Recommendation: It is recommended that City Council approve the request from Elite Parking Solutions, Inc. located in West Bloomfield, Michigan to provide valet service for an open house at HKS Architects located in the Water Wheel Building on September 14, 2017 from 4-8 p.m. provided the appropriate Certificates of insurance and endorsements are received by the City Clerk as stated.

Recommended Motion: Move to approve the request from Elite Parking Solutions, Inc. located in West Bloomfield, Michigan to provide valet service for an open house at HKS Architects located in the Water Wheel Building on September 14, 2017 from 4-8 p.m. provided the appropriate Certificates of insurance and endorsements are received by the City Clerk as stated.

DEPARTMENT

Patrick Sullivan
CITY MANAGER