

NORTHVILLE HISTORIC DISTRICT COMMISSION
November 18, 2015
Wednesday 7:00 P.M. – Northville City Hall – Council Chambers

1. CALL TO ORDER AND ROLL CALL:

Chair Allen called the Historic District Commission meeting to order at 7:00 p.m.

Present: Allen, Gudritz, Hoffman, Vernacchia
Absent: Argent, Field, Tartaglia (all excused)
Also Present: Planning Consultant Wortman

2. PUBLIC COMMENT: None.

3. APPROVAL OF AGENDA:

MOTION Hoffman, support by Vernacchia, to approve the agenda as published. **Motion carried unanimously.**

4. APPROVAL OF PREVIOUS MEETING MINUTES: October 21, 2015

MOTION Gudritz, support by Vernacchia, to approve the minutes of October 21, 2015 as published. **Motion carried unanimously.**

5. REPORTS:

- A. CITY ADMINISTRATION:** None
- B. CITY COUNCIL:** None
- C. PLANNING COMMISSIONER:** None
- D. OTHER COMMUNITY/GOVERNMENTAL LIAISONS:** None

6. PUBLIC HEARING: None.

7. CASES TO BE HEARD – BY CASE:

CASE #1

LUCY & THE WOLF
102 E. MAIN

SIGN

Mishelle Lussier, B Side Ventures, 548 W. Dunlap Street, Northville, MI, was present on behalf of this application, which was to install a new wall sign at 102 E. Main on the front façade. She apologized but said she did not have a scaled and dimensioned drawing as required. She could email this to the City.

Miss Lussier continued that they would be using Option 1 on the schematic provided, with 1/4” acrylic letters painted black with white vinyl, and 1/4” acrylic circle (the ampersand) painted grey with white vinyl. The dimensions were as given. The existing window signs and door sign would be removed. The black letters would match the existing black on the building.

Commissioner Hoffman confirmed that Option 2 was not being considered, and that a scaled and dimensioned drawing would be provided.

MOTION Hoffman, support by Vernacchia, to accept the application as complete, conditioned upon the receipt of a scaled drawing within the 32 total square feet, and an

indication of the color of the ampersand; both conditions are noted on the HDC's file copy as notated by Chair Allen. **Motion carried unanimously.**

Mayor Pro Tem Allen opened the meeting for public comment. Hearing none, he returned the item to the Commission.

MOTION Hoffman, support by Gudritz, to grant a Certificate of Appropriateness for the work as presented, in particular Northville Historic District Design Standards 4-21 materials, 4-24 signs, and 5-18 paint and colors, and as in the previous motion, conditioned upon the receipt of a scaled drawing within the 32 total square feet, and an indication of the color of the ampersand; both conditions are noted on the HDC's file copy as notated by Chair Allen.. **Motion carried unanimously.**

8. DISCUSSION:

Chair Allen noted that the City Council had given approval for Carlisle/Wortman to write a grant application to the State Historic Preservation Office for an Intensive Level Survey of the Historic District. However, the Council did not approve the process for the possible annexation into the Historic District of the Foundry Flask parking lot, as there was current interest in the property. A conceptual plan was presented to the Planning Commission last evening. If someone did receive approval before boundaries were changed, they would be grandfathered in. The process of annexation was lengthy – probably longer than a year based on past SHPO action – and it was likely that a site plan would be approved before that time.

Planning Consultant Wortman reviewed process regarding the grant application for the Intensive Level Survey. Did the HDC want to see the application before it went to Council? This would slow the process due to HDC and Council meeting schedules. On the other hand Chair Allen would be seeing the application as it went to Council.

The consensus of the Commission was that the application did not need to be placed on an HDC agenda before it went to Council. However, Planning Consultant Wortman was asked to email the application to HDC commissioners when it was complete and before it went to Council, in order to give HDC Commissioners an opportunity for review and comment.

9. ADJOURNMENT:

Seeing that there was no further comment, Chair Allen adjourned the meeting at 7:11 p.m.

Respectfully submitted,
Cheryl McGuire
Recording Secretary

Approved as published 12-16-15