

**Northville Housing Commission
Special Meeting Minutes
Tuesday, November 29, 2011
3 p.m.**

Commissioner Nehs called the Housing Commission meeting to order at 3 p.m.

ROLL CALL: Commissioners Nehs, Haas, Deneau and Catallo; Housing Director Necelis; Maintenance Manager Welbes; Administrative Assistant Ziemba.

Also present: Jeff Cobb, All Gutter Systems

Absent/excused: Commissioner Bob Buckhave

The purpose of the meeting was to evaluate bids solicited for the gutter replacement system and the stove replacement project to make recommendations to City Council.

It was motioned by Commissioner Haas and supported by Commissioner Catallo to approve the agenda as presented.

Carried unanimously

Director Necelis said we received three bids on the stove project: Wilmar, GE Appliances and Business Services. Discussion followed on the three bids.

It was moved by Commissioner Haas and supported by Commissioner Deneau to choose to purchase and install the stoves as discussed from Wilmar.

Carried unanimously

Jeff Cobb from All Gutter Systems described how the project would progress as well as the gutter system proposed for Allen Terrace. He said a three-man crew would be assigned to do the replacement; also, the work could last about four weeks, depending on the weather. Mr. Welbes prefers a manual system rather than an automatic one. That model could last for 30 years since staff could elect to activate it only when necessary.

It was moved by Commissioner Haas and supported by Commissioner Catallo to accept the All Gutter System proposal with a bid of \$63,225.00

Carried unanimously

ADJOURNMENT: It was moved by Commissioner Nehs and supported by Commissioner Haas to adjourn.

Carried unanimously

Time of adjournment: 4:15 p.m.

Respectfully submitted,

Barbara Ziemba, Administrative Assistant