

**Northville Housing Commission
Regular Meeting Minutes
Friday, January 10, 2014
2 p.m.**

Commissioner Nehs called the Housing Commission meeting to order at 2:03 p.m.

ROLL CALL: Present: Commissioners Nehs, Deneau, Catallo and Schultz; Director Necelis; Administrative Assistant Ziemba.
Absent/excused: Maintenance Manager Welbes, Commissioner Kipke

CONSENT AGENDA:

- A. Housing Commission meeting minutes of December 4, 2013.
- B. Housing Commission Invoice Distribution Report dated November and December 2013.

It was moved by Commissioner Catallo and supported by Commissioner Deneau to approve the agenda and the consent agenda as presented.

Carried unanimously

ATRC REPORT: Dave Davis, president of the Allen Terrace Resident Council, said the council recommended that the commission purchase a wall-mounted, glass enclosed bulletin board. The recommended model costs \$157.81. Postings will be approved by a majority vote of the ATRC and will be limited to announcements of interest to residents.

Councilman Sam Ekong arrived at 6:04 p.m. Commissioner Nehs introduced him as the new council liaison to the Housing Commission.

It was motioned by Commissioner Deneau and supported by Commissioner Schultz that the commission purchase a permanent, wall-mounted glass enclosed bulletin board costing \$157.81 for those postings approved by a majority of the Allen Terrace Resident Council executive board.

Carried unanimously

CITIZENS COMMENTS: Regarding the lobby refurbishing project, Director Necelis said the City Council had approved a partial payment of the furniture to the designer. Carpeting will have to go out for bid; the ceiling has not been resolved. Also, Director Necelis said she has contacted three alarm companies about the fire alarm system, but none wanted to develop the specs; they wanted to bid on the project (the current system is operational). Some residents reported problems with the stoves; they were advised to contact the office to report issues.

COMMUNICATIONS: Jolly

COUNCIL LIAISON REPORT: None

HOUSING COMMISSION: Director Necelis said in November there were two move-outs and two move-ins with a zero vacancy loss. In December, there were two move-outs and two move-ins with a vacancy loss of \$155.

It was moved by Commissioner Catallo and supported by Commissioner Deneau to accept the applications as presented.

Carried unanimously

UNFINISHED BUSINESS: None

NEW BUSINESS: Director Necelis mentioned the reallocation of Wayne County Community Development Block Grant funds for the proposed enhanced fire alarm system.

It was moved by Commissioner Schultz and supported by Commissioner Catallo to approve fiscal year 2013-14 second quarter budget amendments as presented.

Carried unanimously

Regarding the goals and objectives, Commissioner Nehs said she was glad to see the enhancement of commission training.

It was moved by Commissioner Deneau and supported by Commissioner Schultz to approve the goals and objectives for 2014-2015 as presented.

Carried unanimously

Director Necelis said the arrangement Allen Terrace had with WOW Cable since the building opened in 1979 had been eliminated. There was discussion regarding other cable providers.

It was motioned by Commissioner Deneau and supported by Commissioner Catallo to contract with Comcast to provide basic cable service for the big-screen TV in the Activity Room.

INFORMATION: There was discussion regarding proposed 2014-15 Allen Terrace apartment rental adjustments.

COMMISSIONER COMMENTS:

ADJOURNMENT: It was moved by Commissioner Deneau and supported by Commissioner Catallo to adjourn.

Carried unanimously

Time of adjournment: 3:08 p.m.

Respectfully submitted,

Barbara Ziemba, Administrative Assistant