

**Northville Housing Commission
Regular Meeting Minutes
Wednesday, September 10, 2014
6 p.m.**

Commissioner Nehs called the Housing Commission meeting to order at 6:03 p.m.

ROLL CALL: Present: Commissioners Nehs, Deneau, Catallo and Schultz; Council Liaison Ekong; Director Necelis; Maintenance Manager Parks; and Administrative Assistant Ziemba.

Absent/excused: Commissioner Kipke

It was motioned by Commissioner Catallo and supported by Commissioner Deneau to approve the consent agenda as presented.

Carried unanimously

CONSENT AGENDA:

- A. Housing Commission meeting minutes of June 11, 2014, and the special meeting minutes of July 15, 2014 and August 4, 2014.
- B. Housing Commission Invoice Distribution Reports dated June, July and August 2014.

It was motioned by Commissioner Deneau and supported by Commissioner Schultz to amend the agenda to move the fire alarm contract to the top of the agenda.

Carried unanimously

Commissioner Nehs introduced John Sutherland of Simplex Grinnell, who was present to discuss the proposed fire alarm contract. Mr. Sutherland outlined how the fire alarm system would operate. A strobe light and alarm will be installed in every bedroom and the smoke detectors will be tied into the fire alarm. Director Necelis went through the bid procedure; six contractors did a walk-through of the building as part of the bid award process.

It was moved by Commissioner Deneau and supported by Commissioner Catallo to award a contract to replace the current fire alarm system at Allen Terrace to Simplex Grinnell of Farmington Hills in the amount of \$164,800.00.

Carried unanimously

CITIZENS COMMENTS: Residents asked questions about independent living as well as when the new grill would be installed. Director Necelis said the picnic tables and grill are on site; the fencing has yet to be delivered.

COMMUNICATIONS: Cauzillo, Lowers

COUNCIL LIAISON REPORT: Councilman Ekong discussed the roads upgrade program that is going on in the city as well as the new signage downtown. He also urged residents to attend City Council meetings. Commissioner Nehs also mentioned the Victorian Festival on Sept. 12, 13 and 14.

HOUSING COMMISSION REPORT: Director Necelis said there were three move-outs in June; in July, there was one transfer and four move-ins. In August, there were four move-outs and three move-ins.

Applications: It was moved by Commissioner Catallo and supported by Commissioner Schultz to accept the applications as presented.

Carried unanimously

NEW BUSINESS: Commissioners agreed to allow the present officers stand; Commissioner Nehs will remain president and Commissioner Deneau as vice president.

It was moved by Commissioner Schultz and supported by Commissioner Deneau to approve a contract with All Trade Contracting of Milford in the amount of \$7,150.00 for curb repair for the Allen Terrace parking lots.

INFORMATION: Beautification Award. Commissioners complimented groundskeeper Dennis Smith for his efforts keeping the grounds in great shape.

COMMISSIONER COMMENTS: None

ADJOURNMENT: It was moved by Commissioner Catallo and supported by Commissioner Deneau to adjourn.

Carried unanimously

Time of adjournment: 7:05 p.m.

Respectfully submitted,

Barbara Ziemba, Administrative Assistant