

**Northville Housing Commission
Regular Meeting Minutes
Wednesday, May 13, 2015
6 p.m.**

Commissioner Nehs called the Housing Commission meeting to order at 6 p.m.

ROLL CALL: Present: Commissioners Nehs, Deneau, Catallo and Schultz; Director Necelis; Maintenance Manager Parks; Administrative Assistant Ziemba.
Guest: Mr. Lou Ronayne
Absent/Excused: None

CONSENT AGENDA:

- A. Housing Commission meeting minutes of April 8, 2015.
- B. Invoice Distribution Report dated April 2015.

It was moved by Commissioner Schultz and supported by Commissioner Deneau to amend the agenda to include under New Business Item B, 2014-15 CDBG allocation.

Carried unanimously

It was moved by Commissioner Catallo and supported by Commissioner deneau to accept the agenda and consent agenda as presented.

Carried unanimously

PRESENTATIONS: Commissioner Nehs introduced Shaun Nicoloff, the city's and township's IT consultant, who discussed a proposed new wifi system for the building. He was brought in to determine why the system isn't broadcasting as well as in the past. He said the internet service hasn't been updated and it is at the low end of the service provided. Also, residents are bringing in their own wifi providers, and Allen Terrace system has a harder time picking up the signal from the building's access points. Several companies came in for a walk-through and three four bids were received. Adding more access points now would add more traffic, more noise and could affect residents' personal wifi. The other recommendation would keep only six access points but have a dedicated frequency so that a resident or visitor couldn't pick up the signal. Mr. Nicoloff wasn't sure that solution would cover the whole building for very long. The only way to project a steady, free wifi signal would be to eliminate 80 percent of existing wifi signals, he said. Installing access points in designated areas would boost the signal in those areas, which Commissioner Nehs said would be a compromise solution. Commissioner Nehs opened the floor to comments and questions from residents. She also said the commission is leaning toward increasing access points in certain areas to provide a steady wifi signal.

ATRC REPORT: Mr. Davis said a vote to elect a new executive board for the Allen Terrace Resident Council would be held in June.

CITIZEN COMMENTS: Mr. Goldberg asked that the hours for the laundry room be changed back to 7 a.m. to 8 p.m. Mrs. Davis inquired about the therapy animal; Director Necelis said our attorney's recommendation on the status of the animal still stands. Mrs. Davis wants a separate washer, dryer and laundry tub dedicated to the animal.

COMMUNICATIONS: None

COUNCIL LIAISON REPORT: Councilman Ekong said the community center is going to be renamed Saturday in memory of Lisa Bowman Christensen, a former Recreation Department employee. Also, an election on a millage to repair some city roads has been scheduled for August.

HOUSING COMMISSION REPORT: Director Necelis reported that for April there was a vacancy loss of \$886; there were two move-outs and three move-ins. Also, there were 38 work orders submitted for the month.

It was motioned by Commissioner Deneau and supported by Commissioner Catallo to approve the applications as presented.

Carried unanimously

NEW BUSINESS: Commissioners viewed the paint and carpet samples picked out by the residents for each floor of the building.

It was moved by Commissioner Deneau and supported by Commissioner Catallo to approve seeking bids for painting and carpeting to refurbish all four floors at Allen Terrace.

Carried unanimously

It was moved by Commissioner Schultz and supported by Commissioner Deneau to approve the 2014-2015 Wayne County Community Development Block Grant administrative allocation of \$4,462.90 for the fire suppression system replacement at Allen Terrace.

Carried unanimously

INFORMATION: Director Necelis has been in touch with the city's fire marshal to see if the second-floor balcony door off the laundry room could be locked; someone has been propping it open periodically throughout the winter and into the spring, resulting in a loss of energy for the building. Also, the work order form has been changed to include a signature line. Someone submitted a work order for a resident without their knowledge or permission, which prompted the change. She also reviewed the 2015 resident income verification form.

COMMISSIONER COMMENTS: None

ADJOURNMENT: It was moved by Commissioner Catallo and supported by Commissioner Deneau to adjourn the meeting.

Carried unanimously

Time of adjournment: 7:16 p.m.

Respectfully submitted,

Barbara Ziemba, Administrative Assistant