

**Northville Housing Commission
Emergency Meeting Minutes
Wednesday, December 16, 2015
2 p.m.**

Commissioner Nehs called the Housing Commission meeting to order at 2:02 p.m.

ROLL CALL: Present: Commissioners Nehs, Deneau, Catallo, Schultz and Ronayne; Director Necelis, Maintenance Manager Parks and Administrative Assistant Ziemba

APPROVAL OF AGENDA: It was moved by Commissioner Deneau and supported by Commissioner Catallo to approve the agenda and consent agenda as presented.

Carried unanimously

CITIZENS COMMENTS: Resident June Freydl addressed the administration of assigned parking spaces. She said she had requested a handicap space then found out the office was no longer administering the spaces and that the parking lot was in chaos. Resident Jean Pankow agreed with Director Necelis that the Allen Terrace Resident Council approved changing the parking policy about 10 years ago that made seniority the deciding factor in assigning spaces. Commissioner Nehs said the resident council could still assign someone to the task.

NEW BUSINESS: Director Necelis explained that the helmets that currently are attached to the gutters lets water flow over the gutters, allowing masses of icicles to form. Removing the helmets will allow water to flow into the gutters and down the downspouts, eliminating the problem. Four estimates were received: Source One Construction, All Season Gutters, Livingston Power Co. and Hittle Construction Co.

It was moved by Commissioner Deneau and supported by Commissioner Catallo to authorize Housing Director Sherry Necelis to sign a contract in the amount of \$4,000.00 with Source One for removal of the gutter helmets.

Carried unanimously

ADJOURNMENT: It was moved by Commissioner Deneau and supported by Commissioner Catallo to adjourn.

Time of adjournment: 2:35 p.m.

Respectfully submitted,

Barbara Ziemba, Administrative Assistant