

NORTHVILLE YOUTH ASSISTANCE COMMISSION MEETING MINUTES
March 11, 2014

Present Sue Campbell, Nancy Darga (arrived 8:20), Symantha Heath, Sandra Larson, Chuck Murdock, Marilyn Price, Ken Romine, Libby Smith (left 8:45),

Absent John Buckland, Janice Henderson

Guest Marina Neumaier, Northville Township Finance Director

Meeting Called to Order

The meeting was called to order at 8:07 by Chairperson Marilyn Price

The minutes from the February 11, 2013 meeting were reviewed and approved as presented.

Financial Report

Marina Neumaier, the Finance Director from Northville Township reviewed a number of things with Commission members. Financials from 2013 as well as the budget process for 2014 were discussed. She explained that as we continue to budget for and actually spend our fund balance reserve, we need to be cognizant of overspending.

There was also discussion about the upcoming shared service millage and its impact on NYA. Marina clarified that the Shared Service Agreement is based on taxable values and population. In the 2010, the Township made the decision to reduce the shared services portion of the millage rate and rely on fund reserves. That is no longer tolerable – so they will be asking voters to pass an increase in August of this year.

Marina explained that NYA's portion of the shared service funds is determined in the budget proposal process. Commissioners were thankful for Marina's presentation and willingness to answer questions.

Program Report

Director Sue Campbell reported on the activities for February. She expects the parenting class for teens to be very successful. Statistics for the month are slightly up from recent months.

The program received \$50,000 from the Conrad Charitable Fund to be used for summer camp scholarships.

Strategic Plan

Campbell provided commissioners with an update of the Strategic Planning process. The SWOT analysis has been completed. The sub-committee is discussing a change to the mission statement. They will continue their monthly meetings. Nancy Darga suggested that volunteers, particularly mentors, receive more recognition as part of the strategic plan. The sub-committee will discuss and try to incorporate that in the plan.

Old Business

As discussed earlier in the year, an Alternate Funding Source committee needs to be formed. Chuck Murdock offered to chair it. A committee will be named in April. Nancy Darga suggested some sources and is willing to help but unable to attend meetings. Grant writing for specific programs such as Challenge Day will also be explored.

New Business - none

Adjournment

The meeting was adjourned at 9:05 am.

**The next Commission meeting is Tuesday, April 8, 2014 at 8 a.m. at the
Northville Community Center.**