

**NORTHVILLE YOUTH ASSISTANCE COMMISSION MEETING MINUTES**  
**April 8, 2014**

**Present** Sue Campbell, John Buckland, Nancy Darga, Symantha Heath, Janice Henderson, Sandra Larson, Ken Romine, Libby Smith

**Absent** Chuck Murdock, Marilyn Price

**Guest**

**Meeting Called to Order**

The meeting was called to order at 8:03 by Vice Chairperson Libby Smith

The minutes from the March 11, 2014 meeting were reviewed and approved as presented.

**Financial Report**

Amendments to the budget will be coming at the end of the quarter. Expect to see the following adjustments: Director's salary and a consolidation of telephone and utilities. The program is working within the budget. Fund balance is within expectations. Commissioners commented on how helpful the presentation made by Maria Neumaier, the Township Finance Director was last month.

**Program Report**

Director Sue Campbell reported that mentors have been trained and some have been matched; others hopefully will be at a later date. A discussion concerning the matching process was presented. Safety is highest priority.

**Strategic Plan**

Campbell provided commissioners with an update of the Strategic Planning process. Ken Romine moved to accept the proposed Vision and Mission statement. John Buckland seconded. Unanimously approved.

The SWOT analysis was discussed and the weaknesses explored. A suggestion was made that in the future, mentoring can be expanded to provide community service opportunities. School district representative Janice Henderson commented on how nicely that fits with the upcoming required service hours with the IB Middle Years Program. There was also discussion surrounding the idea of more emphasis on helping kids before problems occur so the perceived stigma of only helping troubled kids is lessened.

Hope to have the Strategic Plan completed in May. Next committee meeting is April 14.

**Old Business**

Sue Campbell finished her Addictions Certification Program. Included a good session that involved grant writing. Will use other covered ideas for possible incorporation to our program.

**New Business**

Campbell contacted the Garden Club to help with the Youth Garden at Thayer's Corner this year. They were thrilled with the opportunity. Sue will issue a press release announcing the partnership.

**Adjournment**

The meeting was adjourned at 8:45 am.

**The next Commission meeting is Tuesday, May 13, 2014 at 8 a.m. at the  
Northville Community Center.**

