

NORTHVILLE YOUTH ASSISTANCE COMMISSION MEETING MINUTES
October 14, 2014

Present John Buckland, Sue Campbell, Symantha Heath, Chuck Murdock, Marilyn Price, Libby Smith

Absent Deanna Barash, Nancy Darga, Sandra Larson

Meeting Called to Order

The meeting was called to order at 8:07 by Chairperson Marilyn Price

The minutes from the September meeting were reviewed and approved as presented.

Program Report

Director Sue Campbell reviewed highlights of the program report. This included the new policy on Student Attendance and Participation recently approved by the Northville Board of Education. Included in this policy is the role of NYA in the procedures. After lengthy discussion between Commission members and Campbell, it was agreed to that after careful monitoring of the number of cases that NYA will be involved with, managing the procedure will be evaluated.

Financial Report

Director Campbell reported that she had met with the Township Finance Director on the 2015 budget. It will be presented with the entire Township budget this week for approval. There was one point of clarification – the Conrad Charitable Foundation funds will no longer be available due to the termination of the Foundation. School social workers have been notified and will take in to consideration when reviewing summer camp scholarship applications.

Sustainable Funding Committee Report

Director Campbell has applied for two grants – one through Wal-Mart and one through the Northville Community Foundation.

Evaluation of Director

Campbell reminded the Commission that this is normally the time of year to conduct her performance review. A copy of the evaluation tool that was last used was presented. Commission members decided that the 1-4 rating scale was adequate to use. Vice Chair Smith asked Commission members to review the tool and provide feedback to her before the next meeting. After reviewing comments from everyone, she will compile an evaluation tool that will be acceptable to members.

Old Business

Commissioner Chuck Murdock asked if there were any upcoming NYA sponsored programs. Campbell said she is investigating plans.

New Business

There was a brief discussion about the possibility of changing the time of each month's meeting. While 8:00am is not great for everyone, there was consensus that a "perfect" time for everyone did not exist. We will re-evaluate as new Commissioner members are appointed.

Also, due to the second Tuesday of the month falling on Veteran's Day in November, the meeting would be rescheduled for the following Tuesday, November 18.

Adjournment

The meeting was adjourned at 8:59 am.

The next Commission meeting is Tuesday, November 18, 2014 at 8 a.m. at the Northville Community Center.