

NORTHVILLE SENIOR ADVISORY COMMISSION
Regular Meeting Minutes – August 18, 2016
Northville Community Center

1. Call Meeting to Order

Meeting called to order by Chairperson Mittman at 1:00 p.m.

2. Roll Call: Dick Brown (excused), Lesa Buckland, Richard Henningsen, Mindy Herrmann (excused), Bob Lipmyer, Jim Mazurek (absent), Jerry Mittman, Andrea Murdock, Marilyn Price

Staff: Suzie Johnson

Guests: None

3. Announcements and Citizens Comments - None

4. Adoption of Agenda

- Moved by Henningsen and seconded by Price to approve the agenda. Motion passed.

5. Approval of Minutes

- Moved by Lipmyer and seconded by Henningsen to approve the minutes of the meeting held on June 16, 2016. Motion passed.

6. Monthly Reports

A. Participation Report

- The mid-year review of the Transportation Report was deferred due to other priorities.
- Total participation was down slightly YTD (-2.3%) – partially due to space issues and conflicts with other Parks and Recreation programs.
- Pickleball was down 23.7% due to more locations offering it and limited gym time availability.
- Senior volleyball was up 182.3% YTD (+598 participants) – partially due to players practicing in preparation for a recent tournament.

B. Upcoming Events

- Several September trips are already sold out (State Fair, Detroit Zoo, Historical Tour).
- 186 seniors attended the “Age of Love” movie in Westland. The follow-up speed dating event is scheduled for September 8 in Westland.

7. Old Business

A. Grant Updates

- 1. Senior Alliance:** Receiving \$9,786 for FY starting in October for senior center staffing and transportation – an increase of \$5,795. The amount is subject to change.
- 2. Northville Community Foundation:** Received an unexpected \$1,000 grant last year which was used for Senior Fest sponsorship. Applied for the same amount this year.
- 3. Providence Mission Grant:** Received \$10,000 grant for transportation in 2015. Applying for the same amount for 2017. (No grant received for 2016 due to timing issues.)
- 4. SMART Municipal Credits:** Will receive \$33,934 in credits through city (\$5,890) and township (\$28,044) for transportation.

8. New Business

A. Transportation Concerns and Updates

- A letter, written to the commission by a couple that attended a recent Tiger game through Senior Programming, was reviewed. They suggested it was time to invest in new buses. Johnson sent a reply.
- Down to four buses. The vehicles are old (1 - 2004 19-passenger model; 3 - 2009 smaller buses), in poor condition and in need of frequent repairs.
- SMART is providing two new 14-passenger replacement buses within the next month. Two other new buses will be provided at a later date (a 19-passenger and a 29-passenger). These larger buses will enable more seniors to participate in trips.
- Additional bus drivers are needed. Down to one at present time. Have had to hire a bus service to fill in for scheduled events. Costs \$300 - \$400 extra per event.

B. New Hires

- Mark Gasche has been hired as the new Parks and Recreation Director. He currently serves in the same position in Pittsfield Township. He starts August 29.
- Cheryl Sweitz will work one day a week (Mondays) in transportation scheduling.

C. Fund 266 (Donations) Balance

- The donation fund balance is currently \$98,106 (an increase of \$681 from FY 2015; all from interest).
- Due to the shortage of bus drivers and the need to hire outside services for transportation for scheduled events, Johnson requested approval to use donation funds for transportation to a Tiger game (\$300) and the Detroit Riverboat Trip (\$400). \$300 in donation funds also was requested for the Volley in the Ville Tournament. Motion was made by Lipmyer and seconded by Henningsen to approve use of donation funds as requested (\$1,000 total). Motion passed.
- Johnson was reminded she has authority to spend up to \$250 per event or program from donation funds. Any such expenditure is to be reported at the next commission meeting.

9. Reports

A. City Liaison

- Reconstruction of several city streets has been approved and has commenced.
- Working on attendance guidelines and expectations for board and commission members.

B. Township - None

C. School Board Liaison Report – None

D. Chairperson and Commission Member Comments – None

10. Date of Next Meeting: Next meeting will be on September 15, 2016.

11. Adjournment – Meeting adjourned at 2:10 PM.