

JOB POSTING

Park Attendant – Seasonal (April 1 – November 1)

Summary

Supervise all evening and weekend activities held at Northville Parks & Recreation outdoor facilities April 1 – November 1. Perform minor park maintenance tasks.

Responsibilities & Duties

An employee in this position may be called upon to do any or all of the following duties.

➤ General Duties

- ◆ Turn on & off all athletic field lighting.
- ◆ Monitor all park activities.
- ◆ Open and close buildings and restrooms as needed.
- ◆ Act as a customer service liaison for the Parks and Recreation Department.
- ◆ Provide basic first aid and CPR
- ◆ Provide emergency management for park incidents
- ◆ Report any participant injuries or property damage within 24 hours of occurrence

➤ Maintenance Duties

- ◆ Pick up litter and empty trashcans
- ◆ Clean dug outs, restrooms and concession buildings.
- ◆ Stripe soccer fields and baseball fields.
- ◆ Pull weeds; trim landscaping.
- ◆ Sweep walks and patios
- ◆ Remove bases from field.

Knowledge, Skills, Abilities

Ability to learn park maintenance practices and procedures

Ability to provide excellent customer service to park users

Ability to implement safety practices

Ability to provide basic first aid and CPR

Skill in maintaining written records and reports

Ability to operate equipment including, but not limited to: utility carts, striping machines, weed whips.

Applications are available at the Northville Parks and Recreation Department at 700 W. Baseline Road, Northville, MI 48167 or online at www.northvilleparksandrec.org.

Starting Pay: \$10.00 per hour