

City of Northville

Ford Field Rental Reservation Policy

Section 1: Baseball field rental. Athletic competition rental of baseball field. Section 2 cannot be rented during a Section 1 rental.

Section 2: Outfield open space area rental. This section is normally rented for private functions and parties (e.g. vintage baseball, birthday parties, family reunions) with a low impact on the immediate and surrounding areas and do not create substantial loud noise.

Section 3: Robert's Rock area rental. This area is used primarily for power connection and additional storage (e.g. dumpsters) during high impact events.

A full park rental includes Section 1-3.

Low-Impact/Minimal Impact Events:

Low-Impact events do not have alcohol or equipment that creates substantial loud noise. This includes, for example, amplification equipment for music or other sounds and power generators for inflatables and food trucks. These events must obtain a permit, and pay associated fees, through the Northville Parks and Recreation Department. A City Special Events application is not required. Low-Impact events create minimal impact to the adjacent Mill Race Historic Village and are not required to pay a Mill Race Closure fee.

High-Impact/Major Impact Events:

High-Impact events require a City Special Events Application approval, Northville Parks and Recreation approval, and a full park rental (Sections 1-3), and payment of associated fees. Most of these events have a designated alcohol area and create substantial loud noise (e.g. from amplification equipment for music or other sounds and power generators for inflatables and food trucks). These events may have admission fees, blocked-off sections within the park, and usually attract larger crowds that would impact parking areas near Ford Field. These High-Impact events must be booked at least one (1) calendar year in advance of event date and date availability will be assessed in consideration of scheduled events at Mill Race Village. Events less than one year in-advance require approval from the Northville Historical Society (NHS).

Mill Race Historic Village is a living history museum located adjacent to Ford Field and, on weekends, is often rented for private events scheduled well in-advance. The Village's land and buildings are owned by the City and the non-profit NHS maintains these buildings and operates all Village activities through donations and event rental fees. Ford Field High-Impact events may have a major detrimental impact on scheduled Village events and, therefore, are required to pay a non-refundable Mill Race Closure Fee for events held on Friday, Saturday and/or Sunday from April 1-November 30. A fee accrues for each scheduled event day. High-Impact events may not be required to pay Mill Race Closure fees, at NHS's discretion.

Beginning in 2021, the City has designated the 2nd weekends (Friday, Saturday and Sunday) of each month in June, July, and August as dates set aside for Northville community High-Impact events. Events scheduled on these days would not incur Mill Race Closure fees or associated scheduling restrictions. The City will inform the NHS, as soon as practicable, of any of these advance set-aside days where an event will not occur, or provide a scheduled event start and end time, so that NHS has the opportunity to plan events or private rentals for those days/times.

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All Ford Field Rentals

It is understood by all renters that the Northville Parks and Recreation Department has the authority to close certain sections of the park, or cancel events, due to unfavorable field conditions. The Renter may be required to make special set-up arrangements to accommodate events in unfavorable weather/field conditions.

The Northville Parks and Recreation Department and the City reserves the right to refuse or decline any rental due to field overuse, conditions, schedule, or events which would not be in the best interest of the Department and City.

Prior to any type of event, a representative of the Northville Department of Parks and Recreation will walk the site with the event (renter) representative to pre-examine locations, current field/park conditions, and various equipment in the area. The event representative will sign a pre-event form verifying these conditions and equipment. At the end of the event, the event representative will again re-walk the area with a Department representative to re-examine field/park and equipment conditions. Any damages are the renter's responsibility and all costs associated with repair restoration will be billed accordingly.

Related Documents

The Northville Parks and Recreation Department's Ford Field rental fee schedule, the Mill Race Closure Fees, and the City of Northville Special Events Application are located on the City's website.