

**NORTHVILLE ARTS COMMISSION**  
**A Regular Commission Meeting**  
**February 11, 2009**  
**ART HOUSE**

**MEETING MINUTES**

**Commissioners Present:** Ellen Bennett, Jeff Cancelosi, Gerry Culpepper, Galina Koriduzki, Sharon Rossow, Kathleen Tabaczynski, Sue Taylor,

**Commissioners Absent** (excused): Mary Step

**Others Present:** Nancy Darga, Dawn Northey

**Call to Order:** 7:15 p.m.; a quorum was present

**Approval of Minutes:** It was moved by Kathleen; seconded by Ellen and unanimously agreed that the January minutes be approved.

**Financial Report: (discussed under New Business)**

Clarification to sign-off procedure for expense reimbursement: A request for reimbursement must come from an NAC Commissioner with additional sign off from Director. Expenses to an individual over \$100 should be signed by one of the Executive Committee with sign off from Director. Copies of all transactions should go to Treasurer.

**New Business:**

**Treasurer Vote**

Galina ~~official~~ resigned as Treasurer and nominated Gerry Culpepper for position; Jeff seconded motion and it was unanimously approved.

**2009-2010 Proposed Fiscal Year Overview**

Motion to approve proposed overview as submitted was made by Kathleen and seconded by Galina and unanimously approved. It was noted that the budget is very conservative and realistic; it is necessary that other funding sources be explored such as additional fundraisers and grants.

**Marketing Materials**

Discussion on the need to form a Marketing Committee with interested volunteers. It was suggested that high school interns could possibly help with this.

**2009/10 Fundraiser**

Significant fundraising must be explored and initiated. Discussion on a larger fundraiser vs. smaller, repeatable and lower cost fundraisers.

**Old Business:**

**Art in Sun Update (Dawn)**

Initial meeting to be held 2/18 at 7:00 p.m.

Nancy Darga will explore the potential use of a banner across Main Street.

Ellen will explore re-designing light post banner; Jeff will check costs.

**Winter/Spring Programming (Dawn)**

Final approval just received. Brochure to be distributed as soon as possible.

Summer programming to be distributed right after Easter (April 12).

**Committee Reports:**

**Exhibit Committee Report**

March will feature exhibits from College for Creative Studies and a traveling art show presented by the Michigan Association of Community Mental Health Boards.

**Announcements:**

Courtesy reminders: Please make appointments w/staff for meeting time with them.

City Council Budget Discussion: Arts Commission, Wednesday, April 22, 2009.

Reminder: There was general consensus at January meeting that all staff and necessary volunteers learn and utilize the Google Calendar for scheduling purposes because it is a more efficient communication tool for all to use and access.

First Friday volunteer sign up (meet & greet our First Friday guests!)

February 6, Fiber Show – Sue, Ellen

March 6, Illustration – Kathleen, Mary

April 3, Senior Show – Kathleen, Sharon

**Adjournment: 9:15 p.m.**

**Respectfully Submitted,**

*Sue Taylor*

**Sue Taylor, Secretary**

**Approved: June 10, 2009**