

**NORTHVILLE ARTS COMMISSION**  
**The Regular Commission Meeting**  
**December 10, 2008; 7:00 p.m.**  
**ART HOUSE**

**MINUTES**

**Commissioners Present:** Ellen Bennett, Gerry Culpepper, Galina Koriduzki, Sharon Rossow, Mary Step, Kathleen Tabaczynski, Sue Taylor

**Others Present:** Nancy Darga, Dawn Northey

**Commissioners Absent (excused):** Jeff Cancelosi, Dominique Moroz

**Call to order: 7:20 p.m.**

**Approval of Minutes:** It was moved by Kathleen and seconded by Gerry and voted unanimously that the November 12 regular meeting minutes be approved.

**Financial Report: (Galina/Gerry)**

At November 30, net revenues and expenditures were favorable to budget by \$6,631. However, this favorable position will be reversed in early 2009 unless substitute revenue projects are developed.

It was discussed that copies to support all financial transactions be made for every transaction. In addition, reporting procedures will be changed so that artists will be paid on a monthly basis rather than a quarterly basis.

It was suggested that all financial paperwork (reimbursements, payments, expenditures, etc.) go through the Art House and that the Director and Gerry sign off on these items)

**Director's Report (Dawn Northey)**

Summary of month

**Old Business:**

- Update on outreach programs to Elementary schools (Kathleen)  
NAC volunteers juried PTSA Reflections entries for all Northville public schools
- Art House Store/Gallery Hours  
It was moved by Kathleen and seconded by Galina that Art House open hours will be Wednesday through Saturday from 1:00-5:00 p.m. starting in January. This was unanimously approved. (Hours for First Fridays only will be 1:00-9:00)
- Art in Sun (Dawn)  
Dates for application were solidified and Ellen will finalize application and re-write opening paragraph to notify artists that management of fair has changed. It was suggested that application be mailed in an envelope with a special "grabber" sentence on envelope. Dawn will schedule Committee meetings to work on food and entertainment.
- First Friday Receptions

Galina has offered to take over hospitality for our First Friday receptions. It was also suggested that at least one Commissioner be present at every First Friday to meet and greet guests.

**New Business:**

- Fundraising Activities/Brainstorming  
Barnes & Noble Voucher Program (Sue) -- It has been proposed that we exhibit the PTSA Reflection winners at the Haggerty location of Barnes & Noble; Sue and Kathleen will work out details.

Others (Gerry) – Gerry proposed several small fundraising activities. He has contacted Bob DuMouchelle of DuMouchelles Gallery and Auction House to host an art appraisal clinic. The group thought this was a great idea; Gerry will get more information and try to select a date for early Spring (possibly March 2009). Gerry also suggested a consignment art sale and grant writing; he has recently completed a grant writing course.

Sue will contact Hiller's and get more scrip cards to pass out in the Store to interested persons.

- Empty Bowls Outreach program (Sue) – Sue and Christine are working on the feasibility of a pottery/canned food drive that would benefit Art House as well as Civic Concern.
- Programming  
Dawn is working on winter programming. There was discussion re: pricing for Michael Farrell lectures since he raised his fees this past fall. It was decided that lectures would continue to be \$10 at the door, but people could purchase tickets in advance at 3 lectures for \$25 or 5 lectures for \$40; student price will remain at \$5. Mary will work on a color and black & white flyer to post at Art House and around town.

**Committee Reports:**

- Exhibit Committee (Ellen)  
Ellen reported that, to date, we have 85 pieces submitted from members for our annual member show to open January 9.
- Jury Ridgewood Reflections art work (all)  
Additional Reflections art work will be juried after meeting by Commissioners who can stay later.

**Announcements**

Northville/Novi Garden Club planted 186 spring bulbs at Art House!

**First Friday volunteer sign up (meet & greet our First Friday guests!)**

January 9, Member Show -- Kathleen

February 6, Fiber Show -- Ellen

**Adjournment: 9:40 p.m.**

**Respectfully Submitted,**

*Sue Taylor*

**Sue Taylor, Secretary**

**Approved:** January 14, 2009