

NORTHVILLE ARTS COMMISSION
The Regular Commission Meeting
November 12, 2008; 7:00 p.m.
ART HOUSE

AGENDA

Commissioners Present: Ellen Bennett, Jeff Cancelosi, Gerry Culpepper, Galina Koriduzki, Sharon Rossow, Mary Step, Kathleen Tabaczynski, Sue Taylor (Quorum present)

Others Present: Dawn Northey, Nancy Darga

Commissioners Absent (excused): Dominique Moroz

Call to order: 7:15 p.m.

Approval of Minutes: It was moved by Kathleen Tabaczynski, seconded by Ellen Bennet, and unanimously agreed that the October 2008 minutes be approved. It was also moved by Ellen Bennett, seconded by Kathleen Tabaczynski, and unanimously agreed that the September 2008 minutes be approved.

Financial Report: (Galina/Gerry)

Galina and Gerry have had several meetings to address budget concerns and increase reporting accuracy and efficiency. It was decided to have only one line item for donations/private contributions rather than one also under "Exhibits". It was suggested that artist payments for store and exhibits be made monthly rather than quarterly. Kathleen will assist Gerry in streamlining monthly reports so they can more easily be completed. It was also stressed that deposits need to be made weekly.

Discussion ensued about Store procedures for selling artwork through exhibits as exhibiting artists prefer payment immediately after exhibit closes. Procedures need to be set up with Store Manager and communicated to anyone who works the Store. *(In later discussion with the Store Manager, she requires name, address, telephone, email and price of all pieces in any exhibition. She also needs artist take-in and take-out signature forms for artists to sign if Store is responsible for monitoring exhibit take-in and drop-off of art.)*

Director's Report (Dawn Northey)

Dawn presented her report of activities.

Old Business:

Holiday Art Market – Volunteers for 11/13, Girls Night Out; December 5

New Business:

NCBA marketing effort for January First Friday

It was decided not to be open for January's first Friday on January 2. We will hold our opening reception for our Member Show on January 9.

Reception for City administrators – January 20, 2009

To be further discussed at December meeting

Northville Nite participation (

Good marketing opportunity, but not enough volunteers

Update on outreach programs to Elementary schools
Effort is being made to host the winners of the PTSA's Reflection's
program in March 2009.

Art in Sun (Dawn)

Finalize dates for entry form (submissions due; jury date, etc.) – Ellen to
provide final copy of art application

Schedule Committee meetings -- Discuss in December

Committee Reports:

Exhibit Committee (Ellen) – Upcoming exhibits include the 3rd Annual Member
Show in January, a fiber show in February, an exhibit featuring Center for Creative
Studies students in March. In addition, the Northville Art House will be hosting the
Creative Minds/Changing Minds from March 6 through March 21, 2009. This is a two-
year state-wide traveling art show featuring work by artists who utilize Community
Mental Health Services in the State of Michigan.

Announcements

Gerry is official as a Commissioner! Congratulations!

Governmental bodies do not qualify for the Nonprofit Standard Mail rates.

First Friday volunteer sign up (meet & greet our First Friday guests!)

December 5, Holiday Show -- Shadia, Peggy Kerwan

January 2, Member Show --

February 6, Fiber Show --

Adjournment: 9:15 p.m.

Respectfully Submitted,

Sue Taylor

Sue Taylor, Secretary

Approved: December 10, 2008